

Approved May 16, 2018



## Georgia Committee for Trauma Excellence

### MEETING MINUTES

Thursday, March 22, 2018

Chateau Elan Winery & Resort  
100 Rue Charlemagne  
Braselton, Georgia 30517

| MEMBERS PRESENT                         | REPRESENTING                   |
|---|--------------------------------|
| Karen Hill, <i>Vice Chair</i>           | CHOA Egleston                  |
| Gina Solomon, <i>Past Chair</i>         | Gwinnett Medical Center        |
| Regina Medeiros, <i>GTC Chair</i>       | Georgia Trauma Commission      |
| Amanda Ramirez, <i>Education</i>        | Memorial Hospital              |
| Kristal Smith, <i>Injury Prevention</i> | Navicent Health Medical Center |
| Anastasia Hartigan, <i>PI</i>           | Doctors Hospital of Augusta    |
| Tracy Johns, <i>Registry</i>            | Navicent Health Medical Center |

| OTHERS SIGNING IN                                | REPRESENTING                     |
|--|----------------------------------|
| Jerry McMillan ( <i>Via Conference Line</i> )    | Cartersville Medical Center, HCA |
| Mary Alice Aubrey ( <i>Via Conference Line</i> ) | CHOA Egleston                    |
| Karen Johnson ( <i>Via Conference Line</i> )     | CHOA Egleston                    |
| Kellie Rowker                                    | CHOA Egleston                    |
| Jon Johnson                                      | CHOA Egleston                    |
| Tai Woods ( <i>Via Conference Line</i> )         | CHOA Egleston                    |
| Nancy Friedel ( <i>Via Conference Line</i> )     | CHOA Egleston                    |
| Tracie Walton                                    | CHOA at Scottish Rite            |
| Tawnie Campbell ( <i>Via Conference Line</i> )   | Coliseum Medical Center, HC      |

|   |   |
|---|---|
| Joni Napier <i>(Via Conference Line)</i>      | Crisp Regional Hospital                   |
| Janann Dunnavant <i>(Via Conference Line)</i> | Crisp Regional Hospital                   |
| Farrah Parker <i>(Via Conference Line)</i>    | Doctor's Hospital, HCA                    |
| Laura Hunnewell <i>(Via Conference Line)</i>  | Effingham Hospital                        |
| Belinda Ricks <i>(Via Conference Line)</i>    | Fairview Park Hospital                    |
| Stephanie Proffitt                            | Floyd Medical Center                      |
| Melissa Parris                                | Floyd Medical Center                      |
| Katie Hasty <i>(Via Conference Line)</i>      | Floyd Medical Center                      |
| Susan Campis                                  | Grady Burn Center                         |
| Elizabeth Williams                            | Grady Memorial Hospital                   |
| Rayma Stephens                                | Gwinnett Medical Center                   |
| Kim Brown                                     | Hamilton Medical Center                   |
| Daphne Stitely                                | J.D. Archbold Memorial Hospital           |
| Shawna Baggett                                | J.D. Archbold Memorial Hospital           |
| Heyward Wells <i>(Via Conference Line)</i>    | Joseph M. Still Burn Center               |
| Lisa Bowers                                   | Memorial Health University Medical Center |
| Deb Battle                                    | Northeast Georgia Medical Center          |
| Linda Greene                                  | Northeast Georgia Medical Center          |
| Laura Wolf                                    | Northeast Georgia Medical Center          |
| Leslie Baggett <i>(Via Conference Line)</i>   | Piedmont Columbus Regional                |
| Jaina Carnes <i>(Via Conference Line)</i>     | Redmond Regional                          |
| Jim Sargent                                   | Wellstar Atlanta Medical Center           |
| Emily Page <i>(Via Conference Line)</i>       | Wellstar Atlanta Medical Center           |
| Sarah Hockett <i>(Via Conference Line)</i>    | Wellstar Atlanta Medical Center           |
| Nigel Clift <i>(Via Conference Line)</i>      | Wellstar North Fulton                     |
| Kathie Hamby                                  | Wellstar North Fulton                     |
| Renee Morgan                                  | DPH/Office of EMS/Trauma                  |
| Dena Abston                                   | Georgia Trauma Care Commission, Staff     |
| Erin Bolinger                                 | Georgia Trauma Care Commission, Staff     |
| Katie Hamilton                                | Georgia Trauma Care Commission, Staff     |
| Billy Kunkle                                  | Georgia Trauma Care Commission, Staff     |
| Lori Mabry                                    | Georgia Trauma Foundation                 |

**CALL TO ORDER**

Ms. Karen Hill called the meeting of the Georgia Committee for Trauma Excellence to order at 2:01 PM. Quorum was established with 7 of 10 members present .

**MOTION GCTE 2018-03-01:**

**I make the motion to approve the meeting minutes from the January 17, 2018 meeting.**

**MOTION: Tracy Johns**

**SECOND: Gina Solomon**

**ACTION:** The motion ***PASSED*** with no objections, nor abstentions.

**DISCUSSION:** There was no discussion that followed.

### Trauma Registry Subcommittee

- Complete State Data Dictionary
  - Organizing into new structure and putting together all previous data info into a data base.
  - Determine how many items left to define and ask people to define the remaining fields.
  - Prioritize our work by defining all the state defined HIGH PRIORITY fields.
  - Other State Data Dictionaries can aid in helping us define our data fields.
- Develop Registrar Education: suggested topics AIS, Procedure coding, TQIP Education, Report writing, PI
  - Tracy has started this process by giving a short lesson on how to write a Data Table report for one of the questions that designated centers have to answer on their quarterly DPH, OEMS-T Report. This lesson was tagged onto Marie's webinar.
  - Requesting assistance for a committee member to lead the effort to provide Registrar education.
  - Gain American Healthcare Information Management Association's (AHIMA)/Georgia Healthcare Information Management Association's (GHIMA) approved continuing education credits for our Registry meetings and other educational presentations. The Georgia Trauma Foundation will pay for 1 CEU approval fee for FY18 (ends June 2018). They will request money in their budget to pay for application for at least 10 CEUs for FY19 (July 2018 – June 2019).
- Start a ICD 10 Procedure List Reference
- Six to ten people have volunteered to help with this or any of the other goals. In need of a few people with the passion for what needs to be accomplished such as procedure coding standardization, and will organize the group to accomplish their goal. We need input from Adult and Pediatric centers and all levels of designation. Several resources have been pulled together to help jump start this project.
- Define Process for Registry Data Changes

Ms. Johns discussed the PRQ reports and an ICD Procedure reference list and the need to be consistent with reporting within your facility. There is a webinar that Ms. Probst assisted in creating and the link (on foundation website) has been sent out. There is aid for report writing and the lesson gives report writing training.

### **Performance Improvement Subcommittee**

- The subcommittee continues to work on the timeliness of care goal of transfer out in 120 minutes. At this time we have not moved forward with any new projects related to the tracking of compliance with the 120 minute for patient transfer. Due to the concerns and limitations of sharing unblended data the group members and other centers expressed all data is being culminated by Kara Allard then shared with Marie Probst. Marie agreed to evaluate the data and reach out to centers with specific cases falling outside the 120 minute goal and inquire if they would like the subcommittee to assist them with PI projects to help decrease the transfer out timeframes. The subcommittee members feel the 120 minute goal is a good standard for the patient with multiple or significant injury requiring specialty or higher level trauma care.
- During the TQIP call this month there was discussion regarding a new project in conjunction with the registry committee. More information will be forthcoming after the Spring TQIP meeting.

It was reported that Stephanie Dukes at Floyd Medical and 2 centers are working with Ms. Probst on the ED length of stay and the possibility of adding EMS delay or subcategories that help us better understand. There was also discussion of breaking out into urgent vs. non urgent transport and discussion of the timing of EMS calls and how that factors in. It appears that this is a big outlier for the ED length of stay. There was discussion about how we could modify the quarterly report and the group was asked for their feedback and said any and all ideas relating this this are welcomed and up for further discussion.

### **Pediatric Subcommittee**

- The Pediatric Sub-committee is in discussions around moving forward from the transfer delay project
- RCH completion of Hospital disaster preparedness checklist developed by EMS-C
- Great collaborative between EP, EMS and Trauma the has the potential to improve MCI outcomes for pediatric patients

### **Injury Prevention** **IP Coordinator Course**

- ATS Injury Prevention Coordinator course to be offered as a Trauma Symposium Pre-Conference to be held March 22<sup>nd</sup> and 23<sup>rd</sup>, 2018.

### **IP PSAs**

- \$10,000 in funds available from the Trauma Foundation for the development/promotion of Stop the Bleed PSA.
- *Ad Hoc* Stop the Bleed PSA Working Group to include: Kristal Smith, Lynn Grant, Stephanie Gendron, Renee McCabe, and Rachael Bloom. Group will meet during IP Coordinator Course.

### **Injury Prevention Data**

- IP Subcommittee reaffirmed importance of insuring that injury prevention efforts are data driven.
- Discussed **GA Injury Characteristics Report** assembled by Danlin Luo, PhD MSPH, Trauma Epidemiologist with the Georgia Department of Public Health. Included Georgia Trauma Registry injury data for 2014, 2015, 2016.

### **IP Subcommittee Task Forces**

- Three mechanism specific working groups (Task Forces) to address those top issues as indicated by Trauma Registry data.
- Subcommittee members assigned to task forces based on strengths and/or interest.
- Meeting dates set.
- Determined initial meeting objectives for three Task Forces.

#### **Traffic Injury Prevention Task Force:**

Lead: Rachael Broom

Members: Renee McCabe, Stephanie Gendron, Traci Reese, Liana Rogers, Emma Harrington, Elizabeth Head, Allison Christou, Jamie Van Ness

#### **Fall Prevention Task Force:**

Lead: Tawnie Campbell

Members: Tawnie Campbell, Jamie Van Ness, Kristal Smith, Sharon Nieb, Jaina Carnes, Kathy Hamby, Nigel Clift

#### **Intentional Injury Prevention Task Force:**

Lead: Jasmine Usher

Members: Lynn Grant, Elizabeth Mays, Arlene Wingo

### **Education Subcommittee**

- Formalizing the criterion for each class (course-specific criteria to establish )
  - Requesting direct supervisors contact info in case multiple apply from each center: The direct supervisor may approve staff participation.
  - Identifying champions of each class: Erin Moorcones is the ATCN champion. TNCC champions as well as RTTDC champions will be

identified. This will ensure target audience, participants, course directors, coordinators, faculty etc.

- Deposit return procedure: Must successfully complete course before deposit is returned. Historically, grant funded courses have been challenged with no-shows e.g. for retests, day 2 of class.
- Discussed possibility of hosting TCRN faculty course
- 4 RTTDC's on FY18 that we are hopeful will be completed by the end of June.
- Dena approved the reallocation of the \$9000 from FY17 GTF Education contract (3 RTTDC's) are to TCAR course at Doctor's Hospital in June.

### **Special Projects Subcommittee**

- No report

### **Emergency Preparedness**

- No report

### **Georgia Trauma Foundation**

Ms. Lori Mabry

Ms. Mabry Ms. Mabry welcomed everyone to Chateau Elan. Ms. Mabry made mention of a pop up event this evening hosted by the Stop the Bleed committee in this room from 6:30 to 7:30. If you did not register for the event you or were not told about this please add it to your day and stop in. Symposium registration will be open again tomorrow morning. For those who did not register yet.

Ms. Mabry also thanked all that participated in our Trauma Awareness Day at the Capital. The trauma research grant is open and available on the website and has a deadline of May 4<sup>th</sup>. This grant is offered across the continuum of care. As far as education all courses with the exception of the RTTDC courses are either hosted or complete and will be all completed by June 30<sup>th</sup>. There are 4 or 5 RTTDC courses to still be funded so we are working on scheduling and logistics with the centers that will host.

### **Georgia Trauma Commission**

Ms. Dena Abston

Ms. Abston reported on the amended FY18 budget and its approval by the Governor and the short timeline we have been given to expend funds. Ms. Abston told the group to be on the lookout for revised contracts to all centers. Ms. Abston says to expect these contracts in mid April. Ms. Abston gave a brief update on the Strategic Planning from January and that there will be more to come on the initiatives of the Commission. Ms. Abston also reported on the location of the upcoming meetings and dates. Ms. Hill mentioned that there is discussion to hold the May meeting as a conference call since the travel requirements are a lot this year for travel budgets within centers. There will be additional information to follow if GCTE does decide to hold the next meeting via conference line. All of this information will be on the GTC website.

### **OEMS/T Update**

Ms. Renee Morgan

No report

**TC Administrator's Council ( TC ADMIN Subcommittee)**

Michelle Wallace

Ms. Wallace, SVP Operations of Grady Health System gave a brief introduction and an update on the newly revived Administrator's council to the trauma Commission. Ms. Wallace discussed that the group is tasked with assisting the Commission and align its work with the goals of the Commission. Ms. Wallace says the group had the initial face-to-face in October and there have been some monthly conference calls since then. Ms. Wallace believes this subcommittee can be instrumental in assisting with TQIP, defining saturation and diversion and the Stop the Bleed project. The next TC Administrator's meeting will be Monday March 26<sup>th</sup> from 4:30 to 5:30. Ms. Wallace hopes that we can keep this group energized and involved as it will be instrumental in helping with some of our larger tasks that need that CNO, CEO, C-suite involvement and support .

**Life Link of Georgia**

Ms. Kim Kottemann

Ms. Kottemann reported on Life Link's year end data. (ATTACH A) Ms. Kottemann reminded the group that she can pull data for anyone who requests it and she mentioned that some have requested data or assisting with data drill down for ACS verifications or re designation visits.

**New Business**

Ms. Karen Hill

Ms. Hill opened the meeting for open forum. It was mentioned that there has been talk of developing an ACS panel of experts and a repository of ACS verification tools on the trauma foundations' website. This will be very helpful for future designation visits within our trauma system.

**MOTION GCTE 2018-03-02:**

**I make the motion to adjourn the meeting.**

**MOTION:** Tracy Johns

**SECOND:** Regina Medeiros

**ACTION:** The motion ***PASSED*** with no objections, nor abstentions.

**DISCUSSION:** There was no discussion that followed.

***Meeting adjourned at 3:35 PM PM***

*Minutes Crafted by: Erin Bolinger*

