



Georgia Trauma Commission

Right Patient, Right Hospital, Right Time, Right Means

Georgia Committee for Trauma Excellence

MEETING MINUTES

Thursday, January 19, 2017

**Macon Marriott City Center
Convention Center Room 306
240 Coliseum Drive
Macon, Georgia 31217**

MEMBERS PRESENT	REPRESENTING
Laura Garlow, <i>Chairman</i>	WellStar Kennestone Regional Medical Center
Liz Atkins, <i>Vice Chairman</i>	Grady Memorial Hospital
Gina Solomon, <i>Former Chairman</i>	Gwinnett Medical Center
Kathy Segó, <i>Chairman of Education Subcommittee</i>	WellStar Atlanta Medical Center
Regina Medeiros, <i>Chairman of Registry Subcommittee</i>	Augusta University
Rochelle Armola, <i>Chairman of Process Improvement Subcommittee</i>	Memorial Health University Medical Center
Tracy Johns, <i>Chairman of Resource Development Subcommittee</i>	Medical Center Navicent Health
Lisa Ulbricht, <i>Chairman of Injury Prevention</i>	WellStar Kennestone Regional Medical Center
Sabrina Westbrooks, <i>Chairman of Emergency Preparedness Subcommittee</i>	Clearview Regional Medical Center
Greg Perreira, <i>Chairman of Pediatrics Subcommittee</i>	Children’s Hospital of Atlanta at Egleston
Victor Drawdy, <i>President</i>	Georgia Trauma Network Care Commission

OTHERS SIGNING IN	REPRESENTING
Amanda Wright	Augusta University
Kyndra Hain	Augusta University
Melissa Brown <i>(Via Conference Line)</i>	Augusta University
Melinda Williams	Cartersville Medical Center
Karen Hill	CHOA Egleston

Karen Johnson <i>(Via Conference Line)</i>	CHOA Egleston
Jackie Hendon <i>(Via Conference Line)</i>	CHOA Scottish Rite
Melanie Cox	Clearview Regional Medical Center
Jill Brown <i>(Via Conference Line)</i>	Coliseum Medical Center
Tawnie Campbell <i>(Via Conference Line)</i>	Coliseum Medical Center
Joni Napier <i>(Via Conference Line)</i>	Crisp Regional Hospital
Janann Dunnavant <i>(Via Conference Line)</i>	Crisp Regional Hospital
Kim Moore	Doctors Hospital of Augusta
Tinyhra Harris	Doctors Hospital of Augusta
Anastasia Hartigan	Doctors Hospital of Augusta
Sharon Nieb	Emory: Injury Prevention Research Center
Lynn Grant	Fairview Park Hospital
Chelsea Adams	Fairview Park Hospital
Melissa Parris <i>(Via Conference Line)</i>	Floyd Medical Center
Stephanie Proffitt <i>(Via Conference Line)</i>	Floyd Medical Center
Katie Hasty <i>(Via Conference Line)</i>	Floyd Medical Center
Kelli Scott	Grady Burn
Susan Campis	Grady Burn
Kenya Cosby <i>(Via Conference Line)</i>	Grady Memorial Hospital
Elizabeth Williams	Grady Memorial Hospital
Barlynda Bryant <i>(Via Conference Line)</i>	Gwinnett Medical Center
Colleen Horne <i>(Via Conference Line)</i>	Gwinnett Medical Center
Kim Brown <i>(Via Conference Line)</i>	Hamilton Medical Center
Daphne Stitely	J.D. Archbold Memorial Hospital
Shawna Baggett	J.D. Archbold Memorial Hospital
Farrah Parker	Joseph M. Still Burn Center
Rena Hill	Joseph M. Still Burn Center
Heyward Wells	Joseph M. Still Burn Center
Karrie Page	Meadows Regional Hospital
Amanda Ramirez	Memorial Health University Medical Center
Stephanie Gendron	Memorial Health University Medical Center
Susan Simons <i>(Via Conference Line)</i>	Midtown Medical Center
Michelle Benton	Morgan Memorial Hospital
Deb Battle	Northeast Georgia Medical Center
Jesse Echols-Gibson	Northeast Georgia Medical Center
Linda Greene <i>(Via Conference Line)</i>	Northeast Georgia Medical Center
Denise Hughes <i>(Via Conference Line)</i>	Northeast Georgia Medical Center
Jaina Carnes	Redmond Regional
Alex Jones	Taylor Regional Hospital
Misty Mercer <i>(Via Conference Line)</i>	Trinity Hospital of Augusta
Jim Totten	Upson Regional Medical Center
Jim Sargent	WellStar Atlanta Medical Center
Emily Page <i>(Via Conference Line)</i>	WellStar Atlanta Medical Center
Rajma Johnson <i>(Via Conference Line)</i>	WellStar Atlanta Medical Center
Sarah Hochett <i>(Via Conference Line)</i>	WellStar Atlanta Medical Center
Kenya Cosby	WellStar Cobb Burn Center
Stacey Shipley (HIMT Student)	WellStar Kennestone Regional Medical Center
Emily Clodfelter	WellStar Spaulding
J. Patrick O'Neal, M.D.	Health Protection/ OEMST
Renee Morgan	DPH/Office of EMS/Trauma
Marie Probst	DPH/Office of EMS/Trauma
Traci Reese	DPH/ Injury Prevention
Rana Bayakly	Epidemiology
Danlin Luo, PhD	Epidemiology
Dena Abston	Georgia Trauma Care Network Commission

Erin Bolinger Katie Hamilton Lori Mabry	Georgia Trauma Care Network Commission Georgia Trauma Care Network Commission Georgia Trauma Foundation
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CALL TO ORDER

Ms. Laura Garlow called the meeting of the Georgia Committee for Trauma Excellence to order at 3:01 PM. Quorum was established with 8 of 9 members present.

WELCOME AND INTRODUCTIONS:

Ms. Laura Garlow

Ms. Garlow welcomed everyone to the meeting. Attendance corrections were made to the November 2016 meeting minutes and presented for approval.

MOTION GCTE 2017-01-01:

I make the motion to approve the meeting minutes as presented.

MOTION : Rochelle Armola

SECOND: Liz Atkins

ACTION: The motion ***PASSED*** with no objections, nor abstentions.

DISCUSSION: There was no discussion that followed.

SUBCOMMITTEE REPORTS:

Injury Prevention (IP):

Ms. Lisa Ulbricht

Our group is still focusing on (MVC) Motor Vehicle Crashes with 4 subcommittee members attending the Impaired Driving Summit hosted by AAA in Dec 2016 and learned more about state statistics, processes, and legal processes/barriers related to impaired driving. Our subcommittee's goal is to implement combined CarFit (older adults) and Child Passenger Safety check events. Current barrier is getting members trained in order to hold the events (as well as training for supporting technicians). Another limitation is time - these events occur outside and are typically held in Spring and Fall when it's not too hot or cold. Upcoming CarFit event dates were provided and are March 7-8 in Hinesville, GA; April 20 in Cobb County; Sept 6-7 in Conyers, Georgia. Another barrier is advertising/messaging in order to reach older adults that tend not to use social media or email technology. The Georgia Trauma Foundation has offered to support our injury prevention efforts financially with \$10,000 that can be used to help with messaging/advocacy. Trauma Awareness Month (May) and Fall Prevention Awareness Day (in Sept) were suggested events to consider.

Ms. Ulbricht discussed this opportunity today in our subcommittee meeting, but it was decided that we would brainstorm and further discuss details in our next subcommittee meeting when more members are present. Fall Prevention - the subcommittee is still encouraged to continue fall prevention efforts across the state. Program effectiveness varies and should be tailored to the community. A Matter of Balance (AMOB) works great in some communities but not others while Senior Lifestyles and Injury Prevention (SLIP) works better for some. Stop the Bleed - the subcommittee members have all been encouraged to participate in the Stop the Bleed events occurring at the Georgia State Capitol on Tuesday, February 7th. Lisa discussed the Injury Prevention Coordinator Course and Injury Prevention Coordinator Symposium briefly. All subcommittee

members are encouraged to attend. Lisa also encouraged facilities to look into sending someone from their facility (whoever is managing injury prevention efforts). The GCTE Executive committee asked Ms. Ulbricht to submit a cost estimate for attending each of these events for the possibility that the Trauma Commission would support this effort financially. Ms. Ulbricht discussed the repository of information for injury prevention and adding this information to the Trauma Foundation web site. Ms. Mabry confirmed the web site is ready for all those that want to upload their resources to do so. Lisa asked if there were any questions.

Registry

Regina Medeiros

Regina gave her time to Ms. Probst.

Resource Development/ Special Projects

Ms. Tracy Johns

Ms. Johns has a questionnaire going out to all centers asking what each centers strengths are. This will enable those centers that need additional guidance a contact to help them. She is asking each center to complete the questionnaire and then take that information a roll it into the mentor program. Ms. Johns hopes to match skills and strengths together based upon the information received from the questionnaire. The survey is being sent out next week. There is a template to be used for a Georgia Trauma handbook. They are partnering with the Registry group and roiling that information into this book so all know what is going on from the registrars to the program managers. In the upcoming weeks her committee will be deciding on which chapters to start on. The book will cover ACS compliance standards as well as Georgia system compliance standards. The PI group has been talking about an SBIRT resource document as well.

Ms. Garlow says the combination of this information into a handbook is a phenomenal idea. This fits in with the strategic planning with the Commission. So the goal is to try to have this book completed by the end of the calendar year. Ms. Garlow suggests identifying the needs of the other sub committee groups to make sure they know what they need to get to you so we can accomplish the deadline. Ms. Johns says the pages on the foundation website are ready and her suggestion is that we limit the amount of people that have the upload authority to make sure the information they want shared is sent to Ms. Johns.

Ms. Battle wanted to clarify the mentoring piece through the resource subcommittee and the need to include Ms. Morgan and the state office in this. There was discussion on how to share the knowledge and the feedback received from state or ACS visits. Ms. Atkins says the ACS videos and webinars are a tremendous wealth of information and items are addressed by Trauma Center level so the information is valuable for each level. Ms. Garlow asked if there was an opportunity to work yet with the PI group to work on EMS transport for inter-facility transfers. Ms. Johns has not worked on this as of yet. Ms. Garlow says we will table this until next meeting.

Education

Ms. Kathy Segó

Ms. Segó says the education committee's met in person recently. There are a couple of courses that need to be scheduled and that also need facilitators. Ms. Segó will be stepping down as chair of education as she is off to serve our country in the Middle East. Ms. Amanda Ramirez has agreed to take over the Education subcommittee. AIS2015 course is currently on hold, the beta testing is complete, but they are not rolling the course out yet. There are some RTDC's that need scheduling still, please let Ms. Ramirez know if you are interested. Ms. Mabry says there are several TCAR courses in the spring and most are on the website. Ms. Solomon is hosting the March 20/21 TCAR class. Ms. Solomon is working with TCAR to set up the registration to make sure the 50 grant spots go to our folks. This is in progress. Ms. Solomon will send out an email to all in the state when registration goes live. Once Ms. Solomon has everything she will let the others hosting know about

that process. Ms. Ramirez is hosting the February courses, there will be ATLS courses in April, and in August there will be ATC course that Ms. Atkins is going to help with. Ms. Battle has new staff that would like to be involved and help facilitate. Ms. Battle has requested her person to get vetted. Ms. Ulbricht will assist with this.

PI

Ms. Rochelle Armola

Ms. Armola reported she has recruited several new members and that her group is now going full stream ahead. There are several different things going on right now. First topic was the PI development plan that coincides with the ACS visits. Some things that came out of this were ACS/PI “pearls” which are just really helpful tips. It ended up being a compiled list that they are going to work with Ms. Johns group on these new resource documents. The SBIRT project is also being worked with Ms. Johns group. Ms. Johns will follow up on the EMS transport and we intend to have a conference call in March to uncover these items. Ms. Armola has talked to Ms. Probst about best practice and good ideas have come from that. With 20 persons in the group we are thinking about dividing that group of 20 into 2 groups of 10 and really getting a drill down on each process improvement items that need to be addressed. The PI group is also making sure the transfer out definition is better understood.

Ms. Garlow asked for clarification on the transfer out process. Your transfer out is from your Emergency Department to another acute care facility for treatment of a trauma specific injury. And your ED length of stay begins at the time of the arrival to the ED to the time of discharge at the ED. This was confirmed to be accurate.

Ms. Armola asked if there were any questions. Ms. Garlow loves the direction taken here and the collaboration with the state.

Emergency Preparedness

Ms. Sabrina Westbrooks

Ms. Westbrooks wanted to remind everyone that CMS is now looking at Emergency Preparedness. Please know that they are looking into this and get involved with your groups at your hospital. EMAG is coming up in April in Savannah. The agenda by DPH has been published and registration is open. If you look on the DPH or EMAG website there is one spot to be paid by DPH from each Trauma Center. The website looks a little confusing so the funds are earmarked out there so please call DPH and see if there is any availability beyond the one spot per center. There are many spots that quite often go to waste so please try to check and see if there is availability for you.

This subcommittee was charged with looking into a statewide communication system, Everbridge and specifically how the state works with handling diversion. Ms. Westbrook received a wide array of responses about the trauma notification system and the need for centers to buy in. Each facility would need someone designated to receive this information. The system is needed and would be a great thing. Ms. Westbrook has been talking to Yusuf and Ms. Morgan with DPH and the need to keep an administrator on this to keep the correct contact information managed and current at all times. There is another program called Alertus that puts a banner across your computer screen alerting to active shooters, tornado warnings, etc. Alertus can come across cell phones, computers, TV's, etc. Ms. Westbrook asked if Everbridge has the same capabilities. The same company owns Everbridge and Alertus. This could become an IT required of all centers making this option off the table. Everbridge was not even used when the Trauma Care Center was set up. The GA EMS network is also available and in place. There are lots of systems we have today that are being under utilized. GA EMS.net has nothing to do with GAEMS- it is actually an individual that took n this website in the 1990's. He made his own logs when he worked for a Georgia County Fire Department and he has continued to keep this log up to this day. His website is excellent to go get a snap shot of what is going on. Region III is using text messaging to deal with holding issues or diversion. Ms. Solomon says everything's very dynamic, and she is on lots of e-mails in regards to bed counts and there is importance in this process as well as in the definition of each centers patient threshold.

Ms. Garlow says there is an Administrators group and we are asking them to come up with the definitions for diversion. There are fewer beds in Georgia; there are fewer mental health beds in Georgia, etc. There does need to be a better way for all of us to communicate to each other. Ms. Garlow wants to go to the Commission and say this is a problem but here is a resolution. Mr. Perreira has a good system in place he told the group about. His plan doesn't help region across region but it can connect all within the region. Ms. Atkins believes the Administrator group will look at this on a broader scale.

Ms. Garlow suggests if we can take the process back to our groups, write out the process of what that will look like. Who will manage the process, who will be a part of the process and who will activate the group list. That way if one goes on trauma diversion, everyone in the state will then know his or her status. Someone has to manage this process at each center if we intend to use the program. Ms. Garlow asks for those to work out the process and we will re visit this in March at our next meeting. Ms. Westbrook still thinks we did not use the Trauma Communication Center when it was there, this is a lot of work to put into something without necessary buy in. Ms. Solomon reminded the group that it is an ACS mandate to notify others when there is diversion.

Mr. Perreira says that text messages sent to each group should only be sent if they matter to that center. An example is Mr. Perreira doesn't need to know when Savannah is on diversion. Mr. Perreira suggests a limited list is much better than a statewide list. Ms. Atkins says saturation became confusing and diversion really needs to be defined. Due to limited Pediatric beds it may not impact you short term but if there is some sort of event then you would want to know. There Ms. Garlow says we need to ask the subcommittee to come up with a plan and lets begin defining the process for diversion for best practice. Then if we can come up with a plan to communicate that and then maybe we can do a pilot in a region at some point. Ms. Garlow asked Ms. Westbrook to please work on this.

Pediatric Trauma Subcommittee

Mr. Greg Perreira

Mr. Perreira has taken on the new chair role and he is working on time to definitive care for pediatrics. His subcommittee is brand new and he already has several members. Ms. Garlow requests he e-mail their contact information to Ms. Garlow. Mr. Perreira wants to make sure Pediatrics is getting to the correct facility.

Georgia Trauma Foundation

Ms. Lori Mabry

Trauma Awareness Day is happening February 7th at the Capital. Please register to attend so we can make sure we have enough talking point packets for the day. If you are interested in teaching the very abbreviated table top Stop The Bleed training at the Capital that day to please let her know. If you are an instructor please wear red, if you have a white coat, please wear your white coat. The foundation has just reached the trauma research grant deadline. 7 applications were received and the foundation will award 2 of those. The Georgia Trauma Symposium is April 28th and 29th at Chateau Elan. All of this information will be coming to you via e-mail. Day of Trauma will be Friday, August 18th at St. Simon's Island and the Annual ACS chapter meeting will also be that weekend. Ms. Mabry invites any to join the education group and get involved.

Georgia Trauma Commission

Ms. Dena Abston

Approved March 23, 2017

Ms. Abston updated the group of the earlier Commission meeting and then the Strategic Planning session and welcomed all to participate in that. Last week the Commission gave their report to the legislature and things went really well. All 2017 meeting dates for the Commission have been approved and will be posted on the web site. The Commission is receiving an extra \$1 million in the FY17 budget and the same 16.3 million for the FY18 budget. Ms. Abston says the budget committee will be meeting soon to discuss the extra FY17 funds received.

January 31 there we will host a first ever Trauma Center orientation held at GPSTC. Everyone is welcome to attend. Ms. Morgan will be there from the state office and Ms. Abston and she will review all Performance Based Pay information and educate those new and old on how to complete the forms and understand their contracts. Ms. Garlow suggests including this group as well. Ms. Abston says all are welcomed. Ms. Abston will e-mail Ms. Garlow the agenda and details.

Ms. Garlow asked a follow up to the new performance based criteria involving record closure. Ms. Abston will work on this from next time.

OEMS/T Update

Ms. Renee Morgan
Ms. Marie Probst

Ms. Probst reported that all the quarterly reports are coming in and the changes to the Pediatric reporting and the ED length of stay reporting. Some of the reports being received are the old forms. Ms. Probst asks the new forms to be completed and filled out. There were some additional columns added to separate the 2 different types of meetings you are holding for multi disciplinary and PI meetings. The Data Dictionary has a draft and they are finishing this up and will send out for comments and changes. Once this process is finished this will be posted to the Trauma Foundation website. Reminders that the deadlines for the reports are up and to please get to us you're reporting as it are now a day late. The ICD-10 codes should be the only codes you are using, as of January 1, the Long Id, as long as you have received its update should be working as of January 1 as well. The state box should be working, please mark the state box accordingly and close your records. The state is working with the Trauma Foundation on WebEx. Please post your questions to the web page and they will be answered during the WebEx. All answers will be posted to be seen. If you cannot participate live via the WebEx you can watch it at a later time. Ms. Probst wants to reiterate the level III and level IV transfer issues and to please reach out to the higher-level center coordinators to work together to reduce those lengths of stay. Everyone should be working together to fix these items.

Many talked about discussion about Long ID protocol and best practice. Ms. Morgan says that many are working to make this process easier. The front end process of this cause a little confusion but things are being worked out and that the data sets are linkable.

Ms. Garlow says to be clear, the Long Id is being created in our own registries, and it is not required to be input in the hospital hub unless you want to. Ms. Morgan says it comes to the upload at the state. Then the epidemiologist and others merge the data sets based on the Long ID. The information is still housed within Public Health.

Ms. Morgan wants to make sure that everyone knows how hard Ms. Probst works and all that she does for the reports and tracking of everything. Ms. Morgan truly appreciates Ms. Probst and all she does. In the earlier meeting it was discussed about the merging of the state visits and the ACS consultative visits together. This is being worked upon and hopefully in the next couple of months they will have a plan in place. There is a new System Regional Planner coming on board with the Commission and they will be integral in the RTAC plans and the state activities. Ms. Morgan will look into more information on Everbridge. The final stages of adding the rehab piece to our trauma plan are occurring. We are looking for 4 or 5 data elements/factors to be entered on the rehab side. This may use the Long Id we do not know yet. These data elements will help with the patient outcome models. If you have specific data elements that you would like to know please let Ms. Morgan know

Approved March 23, 2017

so we can consider using them as a data point. Ms. Garlow asked if she wanted the PI group to come up with these. Ms. Morgan says there may be some back and forth as we get started on this but our goal is to keep it all as useful information. Ms. Morgan discussed the upcoming orientation and told the group that those interested are welcome to send any questions they may have. Ms. Johns indicates she needs more people on her resource group. Ms. Medeiros asked if it would be possible to send out a survey for volunteers for these committees. Then those interested are assigned to a committee and this may increase participation.

New Business

Liz Atkins

Michelle Wallace who is working with Ms. Atkins to coordinate the Administrators' Council. There has been an excellent response from the centers. There will be peer volunteers to help with sustainability of the group. The first call of this group is on Monday and we are looking forward to it. If anyone is interested in doing a Webinar please reach out to Ms. Atkins. Ms. Garlow says these ideas are all great and there are several groups working with ACS visits and consultative dates so these webinars could be extremely beneficial to those getting ready for visits. If you have ideas that you want to hear about in regards to these visits we would like to share what we have done.

Ms. Atkins says beyond ACS, the first focus is TQIP for a webinar. There is a lot of beneficial information in creating a process. Ms. Garlow has been getting reports for 4 years twice a year and just now understands the other components beside the graphs of the reports. We want to help make shortcuts and guidance with things like the TQIP report.

Ms. Atkins says from the state TQIP initiative we were waiting on was the external data validation project. They are picking 4 centers- 2 high performing and 2 low performing centers. If you have had one of these visits prior please share the process with Ms. Atkins. TQIP will reach out to these centers directly and cover all the logistics.

MOTION GCTE 2017-01-02:

I make the motion to adjourn the meeting.

MOTION: Liz Atkins

SECOND: Gina Solomon

ACTION: The motion ***PASSED*** with no objections, nor abstentions.

DISCUSSION: There was no discussion that followed.

Meeting adjourned at 5:05 PM

Minutes Crafted by: Erin Bolinger