



## Georgia Committee for Trauma Excellence

### MEETING MINUTES

Thursday, August 18, 2016

Scheduled: 2:00 pm to 5:00 pm

Hyatt Regency  
 Scarbrough One Room  
 Two West Bay Street  
 Savannah, Georgia 31401

MEMBERS PRESENT	REPRESENTING
Laura Garlow, <i>Chairman</i>	WellStar Kennestone Regional Medical Center
Liz Atkins, <i>Vice Chairman</i>	Grady Memorial Hospital
Gina Solomon, <i>Former Chairman</i>	Gwinnett Medical Center
Regina Medeiros, <i>Chairman of Registry Subcommittee</i>	Augusta University
Tony Volrath, <i>Chairman of Process Improvement Subcommittee</i>	Grady Memorial Hospital
Tracy Johns, <i>Chairman of Resource Development Subcommittee</i>	Medical Center Navicent Health
Lisa Ulbricht, <i>Chairman of Injury Prevention Subcommittee (via conference line)</i>	WellStar Kennestone Regional Medical Center
Sabrina Westbrook, <i>Chairman of Emergency Preparedness Subcommittee (via conference line)</i>	Clearview Regional Medical Center
Victor Drawdy, <i>President</i>	Georgia Trauma Commission

OTHERS SIGNING IN	REPRESENTING
Michelle Murphy	Appling Healthcare System
Karen Lightsey	Appling Healthcare System
Heather Morgan	Athens Regional Medical Center
Jim Sargent	Atlanta Medical Center
Sarah Hockett	Atlanta Medical Center
Emily Page ( <i>Via Conference Line</i> )	Atlanta Medical Center
Melissa Brown ( <i>Via Conference Line</i> )	Augusta University
Sandra Lowe ( <i>Via Conference Line</i> )	Augusta University
Jennifer Eades ( <i>Via Conference Line</i> )	Augusta University
Nancy Pritz ( <i>Via Conference Line</i> )	Augusta University
Jaina Carnes ( <i>Via Conference Line</i> )	Cartersville Medical Center

**APPROVED 17 November 2016**

Greg Pereira	CHOA
Karen Hill	CHOA
Karen Johnson	CHOA
Nancy Friedel <i>(via Conference Line)</i>	CHOA
Tracie Walton	Children's Healthcare--- Scottish Rite
Mary Alice Aubry <i>(Via conference line)</i>	Children's Healthcare--- Scottish Rite
Jackie Hendon <i>(Via conference line)</i>	Children's Healthcare--- Scottish Rite
Melanie Cox	Clearview Regional Medical Center
Jill Brown	Coliseum Medical Center
Joni Napier <i>(Via Conference Line)</i>	Crisp Regional Hospital
Kim Moore	Doctors Hospital of Augusta
Lisa Dukes <i>(Via Conference Line)</i>	Doctors Hospital of Augusta
Laura Lunsford <i>(Via Conference Line)</i>	Doctors Hospital of Augusta
Anastasia Hartgan	Doctors Hospital of Augusta
Gail Thornton <i>(Via Conference Line)</i>	Emanuel Medical Center
Sharon Nieb	Emory: Injury Prevention Research Center
Chelsea Adams	Fairview Park Hospital
Lynn Grant	Fairview Park Hospital
Melissa Parris	Floyd Medical Center
Katie Hasty	Floyd Medical Center
Stephanie Proffitt	Floyd Medical Center
Amanda Wright	Georgia Regents University
Debi Deeder	Georgia Regents University
Kelli Scott	Grady Memorial Hospital
Amy Hicks <i>(Via Conference Line)</i>	Grady Memorial Hospital
Erin Moorcones <i>(Via Conference Line)</i>	Grady Memorial Hospital
Pam Vanness <i>(Via Conference Line)</i>	Grady Memorial Hospital
Traci Jones <i>(Via Conference Line)</i>	Grady Memorial Hospital
Bernadette Frias <i>(Via Conference Line)</i>	Grady Memorial Hospital
Sarah Parker <i>(Via Conference Line)</i>	Grady Memorial Hospital
Elizabeth Williams <i>(Via Conference Line)</i>	Grady Memorial Hospital
Barbara Thomas <i>(Via Conference Line)</i>	Grady Memorial Hospital
Deborah Dabadee <i>(Via Conference Line)</i>	Grady Memorial Hospital
Colleen Horne	Gwinnett Medical Center
Kim Brown	Hamilton Medical Center
Rudy Flores	HCA: South Atlantic
Kristopher Polgren	HCA: South Atlantic
Daphne Stitely	JD Archbold Memorial Hospital JD
Shawna Baggett	Archbold Memorial Hospital
Heyward Wells	Joseph M. Still Burn Center Joseph
Farrah Parker	M. Still Burn Center Joseph
Karrie Page	M. Still Burn Center
Rena Hill	Meadows Regional Hospital
Rochelle Armola	Memorial Health University
Amanda Ramirez	Memorial Health University
Andrea Jones	Memorial Health University
Sara Hamilton	Memorial Health University
Lisa Bowers	Memorial Health University
Lee Ann Pack	Memorial Health University
Mary Welles	Midtown Medical Center
Susan Simons	Midtown Medical Center
Michelle Benton	Morgan Memorial Hospital
JoCFabico---Dulin	Navicent Health, Medical Center
Aruna Mardhekar	North Fulton Regional Hospital
Deb Battle	Northeast Georgia Medical Center
Linda Greene <i>(Via Conference Line)</i>	Northeast Georgia Medical Center
Denise Hughes <i>(Via Conference Line)</i>	Northeast Georgia Medical Center
Jaina Carnes	Redmond Hospital
Misty Mercer <i>(Via Conference Line)</i>	Trinity Hospital of Augusta

**APPROVED 17 November 2016**

Cassandra Burroughs	WellStar Kennestone Regional Medical Center
Kathy Garner	WellStar Kennestone Regional Medical Center
Dena Abston	Georgia Trauma Care Network Commission
Erin Bolinger	Georgia Trauma Care Network Commission
Renee Morgan	OEMST
Marie Probst	OEMST
Rana Bayakly <i>(Via Conference Line)</i>	DPH/ Epidemiology
Keith Wages	OEMST
Ernie Doss	OEMST
Peki Prince	OEMST

**CALL TO ORDER**

Ms. Garlow called the meeting of the Georgia Committee for Trauma Excellence to order at 2:05 P.M. Quorum was established with 9 of 9 members present.

**WELCOME AND INTRODUCTIONS:**

Ms. Laura Garlow

Ms. Garlow welcomed everyone to the meeting. The committee welcomed Victor Drawdy and all other new to GCTE.

**MOTION GCTE 2016-08-01:**

**I make the motion to approve the May 2016 GCTE minutes.**

**MOTION BY:**

**Tracy Johns**

**SECOND:**

**Gina Solomon**

**ACTION:**

The motion **PASSED** with no objections, nor abstentions.

**DISCUSSION:**

There was no discussion that followed.

**SUBCOMMITTEE REPORTS:**

**Injury Prevention (IP):**

Ms. Lisa Ulbricht

Ms. Ulbricht gave a quick update for Injury Prevention Subcommittee. They are working on their statewide efforts to improve the efforts of injury prevention related to automobile accidents across the state. The focus has been on getting all subcommittee members trained in car fit. The car fit and safety training course opportunities for the remainder of 2016 are on September 29<sup>th</sup> and 30<sup>th</sup> in Cobb County. They are working on dates for additional car fit and safety training courses in 2017. The other piece is the child passenger safety training and they want to host a dual event so multiple persons in the vehicle are knowledgeable and trained and this is intended to provide a one-stop shop for different safety training techniques.

Region 3 RTAC received grant opportunities from the EMS Subcommittee for Car Seat Safety Coordinator training for 10 people. The hope is five of the subcommittee members will be able to attend.

The efforts with the fall prevention initiative took a little more time than expected but they are still working on that and it is a top priority. The Shepard Center has a fall prevention event planned with a host of health, wellness, and fall prevention techniques provided. Liz Head and Emma Harrington are the point of contact for that event.

Ms. Garlow thanked Ms. Ulbricht for her update and said the GCTE committee would like to encourage all state wide to find ways to assist the injury prevention subcommittee and to be thinking of ways that we can disseminate this information and begin working it out through the community.

**Registry**

Ms. Regina Medeiros

The Registry Subcommittee was asked to evaluate the Trauma Coder software. Those that were in Forsyth got to see the program first hand. Trauma Coder is coding program for ICD 9 & 10. We had representation from all level centers, spent a day as registrars with the trainer, and went through the software. The trainer gave samples for those to code and provided time for complicated coding and went through that process. The group felt that this program was an excellent program with lots of opportunities and capabilities that could benefit our centers however they did not feel it was ready to be adopted as a state wide package. There are complexities in procedure coding and its' algorithmic tree that is very systematic and organized. There was packaged pricing offered and the cost for one year was just short of \$120,000.00 and a three (3) year contract was around \$260,000.00 to \$ 800,000.00. It is a very well developed program and individual centers or groups of three centers that may be interested and he will work with them on pricing. You have to renew your licensure for this yearly. This program is not only a coding program but it is also an entire database. Some centers are individually proceeding with this program.

The other update is the data dictionary. They are working on a data dictionary that will be similar to the TQIP dictionary. This is all in the works and they are still learning this and once everything is all merged in a file, the living document will be nice to allow updates on a regular basis. The initial work of building this is taking some time but there is progress on this initiative.

**Resource Development/Specialty Care/Special Projects**

Ms. Tracy Johns

Ms. Johns reported that the resource group has not met since the last GCTE meeting but now that her survey is complete they are scheduling a meeting soon.. Several projects are going including the website that is linked off the Georgia Trauma Foundations' website. Ms. Johns and Ms. Mabry are working on this and there are ideas for the next steps. There are a lot of resources listed in the minutes from the GCTE May 2016 meeting and the priorities' our to look at two main items. Working on surveying our facilities to find their strengths in regards to standards and then create a resource person for each area of expertise that can help those that may need guidance. The SBIRT process is the next focus and looking at a resource module that has information as far as computer screen shots, standards, resources to assist in training and to maintain standards. This information can be found on the GA Trauma Foundation website but you will need a log in to access this information on the website.

**Education**

Ms. Lori Mabry

The GA Trauma Foundation has taken on all the education under its umbrella. Education is very robust at this point and Ms. Mabry indicated that the education sub committee is the smallest committee so this initiative needs your support. In late April, they are going to do a statewide trauma symposium and volunteers to assist with this are welcome and needed. We have satisfied all course scheduling from the FY 2016 grant. There are still couple remaining courses for this year. There are 2 TCAR courses scheduled: Augusta Health has a full roster, and at Navicent in Macon for December 6-7, 2016, registration is not open yet for this course. Ms. Mabry reminded the group that there are 3 GA Trauma Commission funded courses that need hosts. Funding was received for the Southwest Trauma Care Symposium and we will have live streaming of that for November 10-11, 2016 and there will be open registration on the foundations website and you can sign up and attend a viewing. The DI report writing course will be on the website and Gwinnett will be hosting on November 29 (not confirmed) 2016. PCAR and TCAR courses were discussed and a representative from Children's (CHOA) made point that TCAR does not cover child abuse, which is the main cause of death for most pediatric trauma cases. Ms. Mabry said to please check the foundation website for any educational updates. The trauma foundation will be launching a research grant and applications will be available across the continuum of care on the foundation website under programs. The deadline to apply is December 30, 2016.

**PI**

Mr. Tony Volrath

Mr. Volrath reported on the tracking of timeliness of antibiotics administration within 60 minutes of a patient's arrival. 59% of centers participated and ran reports and our findings show mainly communication issues about the timeliness of antibiotics as well as the location of the antibiotics also play into this study. There is a solid action plan and a need for education. This group has done a great job gathering all the data and working on the plan to execute best practice.

**Emergency Preparedness**

Ms. Sabrina Westbrooks

Clearview had their joint commission survey and then they came back and did a lab survey as well. On both of those surveys they asked to discuss emergency preparedness and this was the first time that they have looked at the lab's emergency preparedness plan. In early June, Clearview participated in a regional coalition meeting about emergency preparedness and this was a first time experience with a year of planning. Ms. Westbrooks encouraged participation in your regional coalition. They had UGA evaluators there and members of DPH that acted as evaluators and assists throughout the process. A 60 page after action report was produced after the day, it was a great document to put in front of the joint commission, and the day was worth it just for that.

Adjourn for 10---minute break at 2:59 P.M

Meeting called to order at 3:11 PM

**Georgia Trauma Commission Update**

Ms. Dena Abston

The Trauma Commission met this morning; the next meeting is November 17, 2016 and is being hosted by Atlanta Medical Center. It has been suggested that the GCTE meeting coincide with the GTC meeting to minimize the travel and time away from your facilities. All were in favor of having the meetings held on one day.

For new centers and centers that have had some staff turn over and Ms. Abston is inquiring about a potential workshop for the new employees or a facility visit to go over contracts in detail. For the FY 2017 contracts the commission approved some new PBP (performance based pay) metrics which have been noted and highlighted in yellow in the Administrative Report which was approved today. You can find this information on the website. We are hoping to hire a systems planner that will assist in coordinating RTAC's across Georgia. All RTAC's reported this morning in the GTC meeting and RTAC III had their trauma plan approved.

The commission approved a new PBP criteria for all centers to complete a readiness cost survey. A few years ago the commission did a readiness report and so we are updating and adding a data validation piece to this. We will have a 3<sup>rd</sup> party come in, audit those costs so we have more return on investments, and show the readiness cost for the state. We will be partnering with TCAA, and be helping them with a template so that they can use that information on a national level.

Dr. Pracht is working on an update to the Georgia trauma system analysis report. Last week 3 abstracts were submitted to the Southeastern Surgical Congress, on our behalf so there is a plethora of information and moving parts this year. Ms. Abston also reported the GTC is bring the Data Subcommittee back to life and is taking volunteers to be a part of the Subcommittee.

**OEMS/T Update**

Ms. Renee Morgan  
Ms. Marie Probst

Ms. Morgan presented a years worth of quarterly reports on a power point presentation. Ms. Probst went over deliverables on the quarterly reports. For level I trauma centers, the data is by arrival month. Most level I are doing ok, there have been some staff changes but things are on target for the most part. The level I education offerings are listed (power point presentation Exhibit A) and they are looking at the education offerings provided at a level I center. Injury Prevention offerings is a strong focus at level I pediatric centers. Emergency preparedness activities were next and then search and response graph. The threshold is equal to 80% for surgeons to respond within 15 minutes at a level I center. They discovered that the search and response report was using the number of patients and average response times. All of this information is in their report. Next was Level II reporting, it was said that some centers have some work to do. The slides covered education and injury prevention offerings as well as emergency preparedness activities. Most centers are doing the same amount of offerings quarterly. Ms. Probst continued to go over the slides for Level III and Level IV trauma centers. All of the data collected is coming from all the submitted quarterly reports.

Ms. Probst reported she is still working on the data list and reducing the Data Dictionary pages. There

## APPROVED 17 November 2016

will be a DI conference in Nashville, TN on 9/25/2016 to 9/29/2016. She also noted that PRQ reports are still undergoing tweaking for the central site.

Ms. Probst proceeded to go over DPH FY 2017 Due Dates and Quarterly Reports and Deliverables and the process of completing these reports correctly. Ms. Probst covered the importance of timeliness of the quarterly reports and the action plan that coincides with each request.

Ms. Morgan went over deliverables in depth and the importance of continuing relationships with EMS and meeting attendance and its importance. Each year it is their hope to update some of the requirements in regards to consultative visits, etc.

Ms. Probst emphasized the importance of using the tables provided in the report and to not create your own. Ms. Morgan discussed the patient long ID after Ms. Bayakly completed her presentation and opened the floor.

Ms. Atkins proposed that if she was searching hospital hub and searching for her PCR's to enter the pre hospital information and the list will bring up a potential list of patients and how does it protect from HIPAA violations and how to search for patients that have entered the specific facility. Ms. Bayakly says the patient information shown is only facility specific. Mr. Doss expressed discussing a system he uses and the narrowed search field based upon more specific elements like arrival time and injury specific information. Ms. Bayakly assured that no one is seeing your hospital data, the hospital hub system is specific to PCR information on your trauma registry. Ms. Morgan discussed that there is still work being done to the system to add LONGID capabilities to her system. There was discussion from Ms. Solomon about the significant increase in workload for a registrar and that the errors created and the issues and concerns of the time consumption. Ms. Bayakly understands but after the learning curve the time will increase initially but decrease over time. Ms. Medeiros discussed the time that is being lost and what needs to be looked at in this process. Ms. Bayakly would like this information to link with other information to get a better view of the entire process for each patient.

*(Attached Exhibit A – Due Dates for OEMST Reporting, Exhibit B – Template for Quarterly Report, Exhibit C – Power point presentation on Hospital Hub Project)*

### Organ Donation

Ms. Kim Kottemann

Ms. Kottemann gave a brief presentation about Organ Donation and registry data. Some of the ways the data is being looked at was presented and is attached below. Fiscal Year ended June 30<sup>th</sup>, Grady had 30 donations, and a large portion of those came from trauma. Navicent was also a top donor hospital. Referrals were covered next and donor information for frame of reference.

The date and time of the next GCTE meeting will be announced in the near future. One thing Ms. Medeiros announced is we will be creating a Children's /Pediatric Trauma Committee and would like for CHOA to lead this committee and have representatives from all hospitals that admit kids/pediatrics.

### MOTION GCTE 2016-08-02:

**I make the motion to adjourn the meeting.**

**MOTION BY:**

**Victor Drawdy**

**SECOND:**

**Liz Atkins**

**ACTION:**

The motion **PASSED** with no objections, nor abstentions.

**DISCUSSION:**

There was no discussion that followed.

Meeting adjourned: 5:03 PM

*Minutes drafted by Erin Bolinger*