



Georgia Trauma Commission

Right Patient, Right Hospital, Right Time, Right Means

Georgia Committee for Trauma Excellence

MEETING MINUTES

Thursday, November 17, 2016

**Wellstar Atlanta Medical Center
303 Parkway Drive NE
Atlanta, Georgia**

MEMBERS PRESENT	REPRESENTING
Laura Garlow, <i>Chairman</i>	WellStar Kennestone Regional Medical Center
Liz Atkins, <i>Vice Chairman</i>	Grady Memorial Hospital
Gina Solomon, <i>Former Chairman</i>	Gwinnett Medical Center
Kathy Segó, <i>Chairman of Education Subcommittee</i>	Wellstar Atlanta Medical Center
Regina Medeiros, <i>Chairman of Registry Subcommittee (via conference line)</i>	Augusta University
Rochelle Armola, <i>Chairman of Process Improvement Subcommittee</i>	Memorial Health University Medical Center
Tracy Johns, <i>Chairman of Resource Development Subcommittee</i>	Medical Center Navicent Health
Lisa Ulbricht, <i>Chairman of Injury Prevention (Absent)</i>	WellStar Kennestone Regional Medical Center
Sabrina Westbrooks, <i>Chairman of Emergency Preparedness Subcommittee (via conference line)</i>	Clearview Regional Medical Center
Victor Drawdy, <i>President</i>	Georgia Trauma Network Care Commission

OTHERS SIGNING IN	REPRESENTING
Jim Sargent	Wellstar Atlanta Medical Center
Cassandra Burroughs	Wellstar Atlanta Medical Center
Rajma Johnson	Wellstar Atlanta Medical Center
Amanda Wright (<i>Via Conference Line</i>)	Augusta University
Melinda Harris	Cartersville Medical Center
Greg Pereira	CHOA Egleston
Kellie Rowker	CHOA Egleston

Karen Johnson	CHOA Egleston
Nancy Friedel	CHOA Egleston
Tracie Walton	CHOA Scottish Rite
Jackie Hendon	CHOA Scottish Rite
Melanie Cox	Clearview Regional Medical Center
Jill Brown	Coliseum Medical Center
Joni Napier <i>(Via Conference Line)</i>	Crisp Regional Hospital
Janane Dunnivant <i>(Via Conference Line)</i>	Crisp Regional Hospital
Kim Moore <i>(Via Conference Line)</i>	Doctors Hospital of Augusta
Sharon Nieb	Emory: Injury Prevention Research Center
Lynn Grant	Fairview Park Hospital
Melissa Parris	Floyd Medical Center
Stephanie Proffitt	Floyd Medical Center
Kelli Scott	Grady Burn
Susan Campis	Grady Burn
Kenya Cosby <i>(Via Conference Line)</i>	Grady Memorial Hospital
Tatiana Woods <i>(Via Conference Line)</i>	Grady Memorial Hospital
Ashley Steele <i>(Via Conference Line)</i>	Grady Memorial Hospital
Elizabeth Williams <i>(Via Conference Line)</i>	Grady Memorial Hospital
Debora Dabadee <i>(Via Conference Line)</i>	Grady Memorial Hospital
Colleen Horne <i>(Via Conference Line)</i>	Grady Memorial Hospital
Barlynda Bryant	Gwinnett Medical Center
Kim Brown	Hamilton Medical Center
Tawnie Campbell	HCA
Farrah Parker	Joseph M. Still Burn Center
Rena Hill	Joseph M. Still Burn Center
Leslie Baggett <i>(Via Conference Line)</i>	Midtown Medical Center
Susan Simons <i>(Via Conference Line)</i>	Midtown Medical Center
Karrie Page <i>(Via Conference Line)</i>	Meadows Regional Hospital
Kate Bailey	Memorial Health- Savannah
Michelle Benton <i>(Via Conference Line)</i>	Morgan Memorial Hospital
Debbie Little <i>(Via Conference Line)</i>	Morgan Memorial Hospital
Inez Jordan <i>(Via Conference Line)</i>	Navicent Health, Medical Center
Jesse Echols-Gibson	Northeast Georgia Medical Center
Denise Hughes	Northeast Georgia Medical Center
Linda Greene	Northeast Georgia Medical Center
Jaina Carnes <i>(Via Conference Line)</i>	Redmond Regional
Billye Robinson <i>(Via Conference Line)</i>	South Georgia Medical Center
Alex Jones <i>(Via Conference Line)</i>	Taylor Regional Hospital
Misty Mercer <i>(Via Conference Line)</i>	Trinity Hospital of Augusta
Cassandra Burroughs	WellStar Kennestone Regional Medical Center
Kathy Garner	WellStar Kennestone Regional Medical Center
Nigel Clift <i>(Via Conference Line)</i>	Wellstar North Fulton Regional Hospital
Aruna Mardhekar	Wellstar North Fulton Regional Hospital
Dena Abston	Georgia Trauma Care Network Commission
Erin Bolinger	Georgia Trauma Care Network Commission
Katie Hamilton	Georgia Trauma Care Network Commission
Renee Morgan	DPH/Office of EMS/Trauma
Marie Probst	DPH/Office of EMS/Trauma
Norma Campbell	EMS-C
Billy Kunkle	RTAC III
Kim Kottemann	Life Link of Georgia

CALL TO ORDER

Ms. Laura Garlow called the meeting of the Georgia Committee for Trauma Excellence to order at 1:31 PM. Quorum was established with 8 of 9 members present.

WELCOME AND INTRODUCTIONS:

Ms. Garlow welcomed everyone to the meeting.

Ms. Laura Garlow

MOTION GCTE 2016-11-01:

I make the motion to approve the meeting minutes as presented.

MOTION BY:

Rochelle Armola

SECOND:

Gina Solomon

ACTION:

The motion ***PASSED*** with no objections, nor abstentions.

DISCUSSION:

There was no discussion that followed.

OEMS/T Update

Ms. Renee Morgan

Ms. Marie Probst

Ms. Morgan reported that we now have 30 designated trauma centers with the recent additions of Fairview Park (Level III Trauma Center) in Dublin and Appling Healthcare (Level IV Trauma Center). Ms. Probst sent out the state reports last week. Please review those and we will send all corrections to her. The quarterly reports and the outcomes are being refined. The consultative visits that are being scheduled with ACS currently need to be made aware to Ms. Morgan, as this is part of the re-designation process. In January, they hope to release the Rehab piece of the State Trauma Plan that will have data points to be entered and the reporting should help with outcomes and transfer patient data. CHOA and Shepherd are on board for rehab reporting and Ms. Morgan believes this part of the plan will close loopholes in data.

Ms. Probst began by thanking everyone for their hard work and patience as the quarterly reports are being changed this year. These changes will lead to better understanding of specifics in your center. A slide presentation similar to last years format was presented. Record Completion, Surgeon Response Times, Non-Surgical Admissions, ED > 120 minute Transfers Out and GCTE Meeting attendance were reviewed. Observations reported by Ms. Probst stated there is a good partnership between OEMST and Trauma Centers and this is continuing to improve. Data Completion Rates and Trauma Surgeon Response data show improvement. Non-surgical admissions- appropriate PI process for all NSAs is above threshold and the data for ED LOS> 120 minutes shows improvement. The Over/Under triage rate is difficult to report on as there are walk ins' and PI issues with EMS transport that factor in. Completion rates are improving for all centers. Ms. Probst indicates there is a need to revise the reporting format for Burn Centers and these are in the revision process.

Mr. Pereira stated EMS transport and PI levels need to be studied and perhaps better processes defined between the centers and the EMS transport teams. Ms. Garlow summarized her understanding from the OEMS/T presentation as: EMS Transport and the need to look into post hospital issues. Extrapolate out pediatric data from adult data. Level III and IV center concerns are in EMS transport procedures. Ms. Garlow suggests the PI subcommittee and the Resource subcommittee should split these up, get with OEMS/T, and look into these delays and best practice. Part of the job of most in the room is to review patient care and make sure of appropriate care when collecting the data. Record completion rate patterns reflect Level III and IV centers are not properly staffed in registrars. Lastly, diversion and if there is a way to include diversion in our quarterly

reports. Ms. Johns says the under triage is a concern for transfer patients and geriatrics with fall risks. Suggests we focus on a group that helps with these concerns. Much discussion of reporting and obstacles in the data led to a request for Ms. Garlow to ask if the Trauma Commission staff would set up a doodle poll to send to all trauma centers to see if there is any objection to sharing the trauma centers by name (group disclosure) versus by a letter as everyone is in this together. As a group we should come up with a list of problems and solutions and take this information to the Medical Directors and Administrators to request help in solving these items. There was some diversion last week so discussion led to the intake process and issues were uncovered about communication and EMT transport, and patient safety. Ms. Atkins took the GCTE contact list, made a spreadsheet, and is requesting everyone to send the contact information for the VP or COO program leader and get this group together prior to the upcoming strategic planning for the Trauma commission. Ms. Garlow suggests that we all work on our communication levels between trauma centers. Communication is key to having a good statewide program in place.

Ms. Morgan brought up Everbridge and by January 1st there should be a process of linking the trauma centers with networks. Discussion led to diversion and began by recognizing that our state is currently saturated. Hospitals have closed, mental health facilities have closed and these impact our ER's and these things have put burdens upon our Trauma Centers and Community Hospitals. Ms. Westbrook, our chair of emergency preparedness committee was asked by Ms. Garlow to spear head this initiative with Ms. Morgan.

SUBCOMMITTEE REPORTS:

Injury Prevention (IP):

Ms. Lisa Ulbricht

Ms. Garlow gave the IP Subcommittee update for Ms. Lisa Ulbricht.

Welcome 2 new members to the IP subcommittee: Brent Amelingmeier at WellStar North Fulton and Kelly Goff at WellStar Kennestone. Car Fit is becoming the primary injury prevention focus with an increase to training and education. There is upcoming Car Fit training in March 2017 in Hinesville, Georgia. Fall Prevention Awareness Day was a successful event held at Shepherd Center with 116 older community members participating. There will be a placeholder on the Trauma Foundation website for IP information and classes.

Registry

Ms. Linda Green

Ms. Green gave the Registry Subcommittee update for Ms. Regina Medeiros.

The registrars met this morning and went over the 2017 changes to the data dictionary. There are a couple of clarifications they will email out after the upgrade and they will get with Ms. Probst and send a more detailed e-mail out once they know how things will look. The data dictionary should be finalized soon.

Resource Development/ Special Projects

Ms. Tracy Johns

Ms. Johns has a questionnaire going out to all centers asking what each centers strengths are. This will enable those centers that need additional guidance a contact to help them. Ms. Johns requested guidance from GCTE on prioritizing projects and who should work on additional resources. Projects ongoing are the registrar book and work with the Registry Committee. Ms. Johns suggests we begin this project or begin something else. The registrar book/resource development is a great asset to those trying to prepare and pass the CSTR. Ms. Johns says she will get this initiative started and get with Ms. Abston for a conference line. Ms. Abston mentioned the open invitation to those centers that would like an overview of the contract process from the commission. Ms. Abston is willing to go to centers at their request. Ms. Morgan has also made herself available. Ms. Garlow suggested a monthly or quarterly webinar training module that is available to centers.

EducationMs. Kathy Sego
Ms. Lori Mabry

Ms. Sego says the education committee's biggest push would be to get more centers involved in educational training. There are only 3 centers hosting the educational courses or providing instructors at this time. This makes for limited resources. There are a couple of courses that need course directors and hosts. Please send all information or interest to Ms. Mabry at the Trauma Foundation. Ms. Sego suggests more involvement and a set expectation for participation. The contact list given needs more complete contact information from volunteers, please send updated contact information to Ms. Mabry and get more involved if you are certified to be a course instructor.

PI

Ms. Rochelle Armola

Ms. Armola reported she has recruited and now has 17 people interested in the PI subcommittee. Ms. Armola will set up a conference call the 2nd week of December to get going. They will wrap up the discussion on antibiotics for open fractures. The PI committee has had some delays recently but there are great ideas and are growing members.

Emergency Preparedness

Ms. Sabrina Westbrooks

CMS has published a new rule effective recently. CMS will be looking at the Emergency Preparedness programs at our centers and health care facilities. Ms. Westbrooks sent out some resources about requirements. It appears that if you are compliant with joint commission reports for emergency preparedness then you will be compliant with CMS as well. Ms. Westbrooks wants all facilities to be aware of this as some facilities are not as prepared as other facilities. There is a draft report of how everything was handled following the recent Hurricane Matthew response from the coast facilities. Overall the response was good; there was still some CERT and communication issues, some transport issues, some assistance request issues, and some wasted resources. There still needs to be some streamlining with the Everbridge system and the trauma centers. Inland facilities did a great job making room for coastal patients. Cash on Hand was also needed in some instances due to loss of power. The patient tracking system was not used and appeared to be too labor intensive during this last emergency response but it is being requested we use it. Lastly, emergency generated power at some of these facilities are tested weekly but when being tested they are not testing to the capacity needed in a real emergency. Some fuses blew and affected the medicine distribution computers. Please take a look at these items within your facilities. Ms. Westbrooks also mentioned evacuation and how a specific type of insurance for businesses is not in effect until the Governor issues an Evacuation order, so this caused delays in patient transport as well. Ms. Westbrooks advised all facilities to look into their insurance requirements, as this was something brand new to her that potentially caused delays. EMAG is in April and is a great opportunity to acquaint your trauma centers with what is available in our state.

Georgia Trauma Commission Update

Ms. Dena Abston

Ms. Abston reported the GTC meeting occurred this morning. The Strategic Planning workshop is in January in Macon and we hope to host GCTE meeting later that day. Ms. Abston reported on the RAD's and the GTC equipment purchase and per the Attorney Generals advice please do what you choose with the equipment you have. The equipment has already been amortized to its full value and is essentially not worth the amount the Commission provided for the purchase.

The new performance based payment criteria involving record closure needs clarification. This will be a quarterly based review and then assessed yearly. Ms. Abston will rely on OEMST for direction, compliance, and percentages funded. This will be center-by-center case.

Georgia Trauma Foundation

Ms. Lori Mabry

Ms. Mabry began by giving a brief history of the Trauma Foundation. Education is her priority and the Spring COT and Georgia Trauma Symposium will be April 28th and 29th with education courses and meetings and a welcome event. This is being held at the Chateau Élan Winery and Resort in Braselton. Trauma Day at the Capital is tentatively scheduled for February 7, 2017 is our Stop The

Bleed campaign. Ms. Mabry is looking for volunteers and trauma survivors that are well spoken to help with the day at the Capital. This will be a huge event for our foundation as well as our commission. Ms. Mabry is working with TCAA to make February 7th GA's Trauma Day. There is a work group being formulated and within the next 3 to 4 weeks we need to have our plan in place for our Day of Trauma. BCON courses will be held November 29th at Piedmont in Covington. Most taking this course are police officers, firefighters, and teachers. The February 8th TNCC (Trauma Nursing Core Curriculum) is currently full but there are still openings for the other February date. Ms. Mabry is looking to build her database of course instructors and hosts for the classes. There is a need for both at this time. There are TCAR courses scheduled; some courses have space while others are full. Ms. Mabry said the \$5,000 research grants will be rolling out in March 2017 but submission is due by end of December to be considered. Applications are on the Trauma Foundation website. Ms. Mabry discussed Injury Prevention and the 2017 calendar events and offered help to the Injury Prevention committee. Trauma on the Capital will be about trauma awareness. If you own a white coat and can make it to the Capital that day, please wear it. We are seeking trauma survivors across the state so please send recommendations to Ms. Mabry. There will be some installation of the large Stop The Bleed kits that day at the Capital. There will be talking points for those to start dialogue or answer legislature questions. A grant was given to GTF from ACS for this day. Ms. Mabry hopes to utilize the funds in transportation efforts to get many to the capital that day. For Trauma Awareness Month in May and for Fall Prevention, Ms. Mabry mentioned that she would be happy to help with all messages and activities surrounding both Injury Prevention initiatives.

New Business

Ms. Garlow congratulated Ms. Johns on her ACS verification. Ms. Garlow sent the GCTE by-laws out for review via e-mail and is hoping to approve those by-laws today. Things being added are a Trauma Pediatric subcommittee and removal of references to TAG since that has been dissolved, and changing the date of these by-laws to the date of their approval. Ms. Garlow discussed the GCTE term appointment for officers and start dates and term limits. Ms. Garlow opened the floor for discussion. Ms. Garlow will send the final by-laws to all.

MOTION GCTE 2016-11-02:

I make the motion to approve the GCTE by laws with the changes stated.

MOTION BY:

Liz Atkins

SECOND:

Rochelle Armola

ACTION:

The motion ***PASSED*** with no objections, nor abstentions.

DISCUSSION:

There was no discussion that followed.

Ms. Kottemann with Life Link of Georgia shared some data with the group. In survey visits, Ms. Kottemann says many are asking about Organ Donation and performance improvement. She advised she welcomes any and all to contact her if they need assistance with ACS visits or to contact their hospital's liaison. Ms. Kottemann also let the group know there are speakers she can send to different events and to just contact her if she can be of any help.

Ms. Atkins asked if there would be a GCTE meeting during the Trauma Commissions Strategic Planning Workshop one of those days. Ms. Abston said she is hoping to have a time and space for them to have a meeting. Mr. Drawdy reminded the group there will be extrication cars set up, activities, and training set while at the Workshop. Mr. Drawdy told the group of the recent meeting with the governor and the efforts from Hurricane Matthew. There was a statewide effort in transport and the most helpful item Mr. Drawdy noted was a lanyard used by several hospital and assisted

living centers. The lanyard had a photo, name, and information about each patient. It was extremely helpful in the transport relief efforts.

Ms. Battle spoke of some observed communication issues. The group has grown from 12 persons in 1990 to what it is today. Ms. Battle has noticed there is some division in efforts recently and that there is a need to unify and begin over communicating again. The need for a mentoring program and more collaboration within the centers and the committees can be improved. Ms. Battle hopes we can work together on this and become a better team.

Ms. Garlow believes there are lots of great ideas within the group and apologized to anyone feeling left out along the way. It is her hope to unite the group and provide mentorship and open membership to any and all that want to contribute to various groups or sub committees. Ms. Atkins let the group know her passion and welcomes the opportunity to mentor those interested in doing the same. Ms. Armola feels the same, carries the same passion, and found out yesterday she was made part of the board of critical care nurse and she would love to mentor additional members that are interested. Ms. Garlow suggested a listserv through the foundation and Ms. Mabry said this was a great idea. Ms. Mabry said she would also like to open up to anyone wanting her help with a project or poster, as that is the foundations purpose.

Meeting adjourned: 3:12 PM

Minutes drafted by Erin Bolinger