



Georgia Trauma Commission

Right Patient, Right Hospital, Right Time, Right Means

Georgia Committee for Trauma Excellence

MEETING MINUTES

Wednesday, March 16, 2016

Scheduled: 11:00 am to 3:00 pm

**Georgia Public Safety Training Center
Forsyth, Georgia 31029**

Room 104

MEMBERS PRESENT	REPRESENTING
Laura Garlow, <i>Chairman</i>	WellStar Kennestone Regional Medical Center
Liz Atkins, <i>Vice Chairman</i>	Grady Memorial Hospital
Kathy Segó, <i>Chairman of Education Subcommittee</i>	Athens Regional Hospital
Regina Medeiros, <i>President of TAG</i>	Augusta University
Jo Roland, <i>Chairman of Registry Subcommittee (Via Conference Line)</i>	John D. Archbold Memorial Hospital
Tony Volrath, <i>Chairman of PI Subcommittee</i>	Grady Memorial Hospital
Tracy Johns, <i>Chairman of Resource Development Subcommittee (Via Conference Line)</i>	Medical Center Navicent Health
Sabrina Westbrooks, <i>Chairman of Emergency Preparedness Subcommittee</i>	Clearview Regional Medical Center

OTHERS SIGNING IN	REPRESENTING
Heather Morgan	Athens Regional Hospital
Emily Page	Atlanta Medical Center
Rajma Johnson <i>(Via Conference Line)</i>	Atlanta Medical Center
Sarah Hockett <i>(Via Conference Line)</i>	Atlanta Medical Center
Deborah Deeder	Augusta University
Jaina Carnes	Cartersville Medical Center
Greg Pereira <i>(Via Conference Line)</i>	CHOA
Karen Hill <i>(Via Conference Line)</i>	CHOA
Karen Johnson <i>(Via Conference Line)</i>	CHOA
Tracie Walton	CHOA
Kellie Rowker	CHOA

Jackie Hendon Mary Alice <i>(Via Conference Line)</i> Nancy Friedel <i>(Via Conference Line)</i> Melanie Cox Joni Napier Sharon Nieb Lynn Grant Chelsea Adams Melissa Parris <i>(Via Conference Line)</i> Katie Hasty <i>(Via Conference Line)</i> Dena Abston Colleen Horne <i>(Via Conference Line)</i> Taitiana Woods <i>(Via Conference Line)</i> Bernadette Frias <i>(Via Conference Line)</i> Sarah Parker <i>(Via Conference Line)</i> Ashley Steele <i>(Via Conference Line)</i> Brenna McClure <i>(Via Conference Line)</i> Trena Williams <i>(Via Conference Line)</i> Debora Dabadee <i>(Via Conference Line)</i> Elizabeth Williams <i>(Via Conference Line)</i> Barbara Thomas <i>(Via Conference Line)</i> Amy Hicks <i>(Via Conference Line)</i> Gina Solomon Kim Brown <i>(Via Conference Line)</i> Heyward Wells <i>(Via Conference Line)</i> Karrie Page <i>(Via Conference Line)</i> Rochelle Armola <i>(Via Conference Line)</i> Susan Simons Michelle Benton Patrick Simoes Jim Sargent Nigel Clift Jesse Echols-Gibson <i>(Via Conference Line)</i> Denise Hughes <i>(Via Conference Line)</i> Linda Greene <i>(Via Conference Line)</i> Tina Wood Misty Mercer <i>(Via Conference Line)</i> Cassandra Burroughs Renee Morgan Marie Probst Kim Kottemann	CHOA CHOA CHOA Clearview Medical Center Crisp Regional Hospital Emory Center for Injury Control Fairview Park Hospital Fairview Park Hospital Floyd Medical Center Floyd Medical Center Georgia Trauma Commission Gwinnett Medical Center Grady Memorial Hospital Grady Memorial Hospital Grady Memorial Hospital Grady Memorial Hospital Grady Memorial Hospital Grady Memorial Hospital Grady Memorial Hospital Grady Memorial Hospital Grady Memorial Hospital Grady Memorial Hospital Grady Memorial Hospital Grady Memorial Hospital Gwinnett Medical Center Hamilton Medical Center Joseph M. Still Burn Center Meadows Regional Hospital Memorial Health University Midtown Medical Center Morgan Memorial Hospital Morgan Memorial Hospital North Fulton Regional Hospital North Fulton Regional Hospital Northeast Georgia Medical Center Northeast Georgia Medical Center Northeast Georgia Medical Center Redmond Regional Medical Center Trinity Hospital of Augusta WellStar Kennestone Regional Medical Center DPH/Office of EMS/Trauma DPH/Office of EMS/Trauma LifeLink of Georgia
--	--

CALL TO ORDER

Ms. Laura Garlow called the meeting of the Georgia Committee for Trauma Excellence to order at 11:05 AM. Quorum was established with 8 of 9 members present.

WELCOME AND INTRODUCTIONS:

Ms. Garlow welcomed everyone to the meeting.

Ms. Laura Garlow

MOTION GCTE 2016-03-01:

I make the motion to approve the meeting minutes as presented.

MOTION BY:
SECOND:

Gina Solomon
Tracy Johns

ACTION: The motion ***PASSED*** with no objections, nor abstentions.
DISCUSSION: There was no discussion that followed.

SUBCOMMITTEE REPORTS:

Injury Prevention (IP):

Mr. Jim Sargent

Ms. Garlow reported Ms. Ulbricht was unable to attend the meeting today and Mr. Jim Sargent would be giving that report.

Mr. Sargent reported: For the past 2 years, we focused on falls prevention and implementing A Matter of Balance throughout the state (funding from TAG for DVDs, distributed to each region, Emma trained as Master Trainer, subcommittee members trained as coaches.

As a group, we decided to choose another program of injury prevention to focus on. Each member of the subcommittee submitted a list of the injury prevention programs currently implemented (or in the process of being implemented) so that we could evaluate what is already being done and potentially choose from that list (the list is very impressive.)

- The group decided on CarFit with the hope of combining the events with Car Seat Safety Checks (to encompass both adult and pediatric populations).
 - CarFit is a FREE, interactive, and educational program that teaches participants how to make their personal vehicle “fit” them to increase safety and mobility when they hit the road. It was developed by AAA, AARP, and the American Occupational Therapy Association. This is not a driving test or mechanical inspection and only takes 20 minutes to complete the 12-point checklist. Some of the key areas include adequate space from the steering wheel, proper seat belt use, and properly adjusted head restraints and mirrors.
 - The program is marketed toward “mature” drivers. Our group is interested in exploring the option of expanding the availability of the program to new teenage drivers.
 - Several members of the subcommittee are already trained as CarFit Event Coordinators who are capable of planning CarFit events as well as training technicians to perform the checklists.
 - Our pediatric members will bring the expertise of the Car Seat Safety checks
- Data from Marie – a request was placed to have a report run in order to determine the top 3 mechanisms of injury for the state (***See attachment 1***). Look at the Injury Etiology on page 3. The top 2 are (1) falls and (2) MVCs. The 3rd lists other and would need to be broken down further if needed. But the point was to confirm that MVCs was a top mechanism for the state, thus supporting CarFit and Car Seat Safety Checks as our chosen program to focus on as a group.

Registry

Ms. Jo Roland

The Registry Subcommittee did not meet this last session due to everyone working on the data dictionary. I will let Marie update the group on this.

There have been some problems with the registry, which evolves the latest update and everyone should have received an email explaining how to fix this issue when running your PRQ reports for data completion. The only thing forthcoming, which is still being discussed by the education committee, is AAAM training for registrars and managers.

Registry Update

Ms. Marie Probst

Ms. Probst reported there have been some errors with PRQ reports some of you may be getting as a result of changes in your update. When you are running your PRQ reports you may get an error message, if you do, and it is something we have not addressed please let us know and we will help you figure how to correct. One we have encounter so far is with data entry, the solution has been emailed out to everyone, and hopefully that was an easy fix. The PRQ P, PED_ADM report to make everyone aware this is a report that gives you numbers of your pediatric admit and are in your preview questionnaire. Be aware when you run this report patients that are seen in the ED are included in that count. Let me know if you have any questions regarding this report.

To update everyone on the data dictionary, we have four more sections that have to be evaluated and updated in the spreadsheet. The other volunteers have sent in their spreadsheets, thank you very much for everybody's hard work. Once the last four are updated we can combine everybody's worksheet and do the mail merge into word to create the data dictionary.

Then once this has been completed we will meet face to face as a workgroup, go screen by screen to verify that we have all of the data elements in the dictionary, we are all in agreement with what everyone has typed into the spreadsheets about the definitions and hierarchy. There is still work to be done on this but it continues to move forward.

In closing I would like to mention the V5 update, hopefully everyone got the update and it is working correctly.

Resource Development/Specialty Care/ Special Projects

Ms. Tracy Johns

Ms. Johns reported we have not met in the last couple months so this will be brief. We are pushing ahead with Lori to get everything online; we were waiting on the learning registration piece to be completed.

Ms. Garlow reported that Ms. Karen Johnson has created a step-by-step process for creating referral letters from your trauma registry. Ms. Johnson will send that out to everyone on the GCTE distribution list.

Question was asked if possible could we get this information posted to the website as well.

Education

Ms. Kathy Segó

The subcommittee met and discussed the budget. The Report Writer was discussed as a possible class, but there were three free webinars so for this fiscal year we will leave this off.

We did add TOPIC in, and we will still do the TNCC and ENPC classes.

We have also added a bleeding control course, which is a two-hour course for 1st responders.

There are other parts of the budget that will be covered by Lori.

PI

Mr. Tony Volrath

Mr. Volrath reported that the subcommittee is meeting Bi-monthly using Go-to-Meetings due to a lot of members being from regional areas.

Mr. Volrath went over the action plan. The thing we are looking at with this plan is the initial antibiotic administration for open fractures, so when filling out the PRQ they are particularly looking for open tibial fractures (*See attachment 2*). We will check in with each other on a monthly basis and if needed we can revise the PDSA. Our plan is to do this for three months and compare data.

Another project we are working on with Gina is geriatric under triage. We are working to unify the state and make sure we are all doing the same things and looking at the same things together. This project will be a good thing to help do that.

Emergency Preparedness

Ms. Sabrina Westbrooks

Ms. Westbrooks started her report by introducing Ms. Melanie Cox, who will be the Trauma Program Manager at Clearview. She will work with both the Trauma and Stroke program, and serve as EMS liaison.

Ms. Westbrooks reported their group is looking at the emergency codes in hospitals and moving from the color codes to plain language because it has become relevant that visitors and patients do not know the means and this leaves them susceptible to danger. We are still in the process; I know several other hospitals have gone to the plain language codes. We will continue to work on this and get a resolution, then present back to the GCTE a recommendation that this is what everyone should do as a group.

Another issue we are looking at and I know everyone has been bombarded with this, is the active shooter. This is still very much a threat and it is still occurring. We need to ensure that everyone has a plan in place for your hospital.

Morgan Memorial and Clearview are participating in our regional hospital coalition that will take place in June. I would like to ask you to please get involved in your regional hospital coalition; this is the best way to satisfy the emergency preparedness requirement for the trauma centers.

There are two additional things I would like to address. TRACIE, Technical Resources, Assistance Center, and Information Exchange (TRACIE) was created to meet the information and technical assistance needs of regional ASPR staff, healthcare coalitions, healthcare entities, healthcare providers, emergency managers, public health practitioners, and others working in disaster medicine, healthcare system preparedness, and public health emergency preparedness (***See attachment 3***) and link <https://asprtracie.hhs.gov>.

Also, I would like to encourage everyone possible to attend the Emergency Management Summit and Training Conference that will be held in Savannah on April 20th through the 22nd, at the International Trade and Convention Center.

Georgia Trauma Commission Update

Ms. Dena Abston

Ms. Abston reported while working with the performance based payment survey she noticed that the TQIP meeting would take place after the surveys need to be returned. Please just complete the survey and note who from your facility will be attending the TQIP meeting and I will check that against the roster.

Tomorrow is the GTC 17 March meeting, we will be in room 104, and the meeting will start at 9:00 am. Also the GTC August meeting may meet in Savannah. The GTC meeting would then take place before the Day of Trauma and we would not be meeting in two different cities. If this is approved at tomorrow's meeting, the revised calendar will be posted on the GTC website.

Update on the Executive Director's position, interviews will take place on April 15th in Macon; I am not sure how long the decision process will take.

Georgia Trauma Foundation

Ms. Lori Mabry

Ms. Mabry reported that she has a block of rooms reserved at the Hyatt Regency in Savannah for the Day of Trauma on August 19, 2016. Ms. Mabry will send out a link to everyone to register.

New this year, there will be a \$50.00 registration fee for the Day of Trauma, a great deal of consideration has gone into this decision and the registration fee is to help with the cost.

The Day of Trauma has been predominantly for the Trauma Medical Directors and Trauma Program Managers. We would like to add a Registrar track. We are a small planning group at this time, there is not representation from the registry, so hopefully we can work with the Registry Subcommittee, and get some of their expertise on planning that track. If anyone has input or would like to help with the planning please let us know.

Ms. Mabry reported that TAG is in the final steps of being dissolved. All of the necessary paper work has been filed and hopefully this process will be completed by mid April. As part of the transition we were tasked with streamlining the registration process. With the help of GA Tech's Computing for Good we were able to accomplish this. If you pull up the Georgia Trauma Foundation's website <http://georgiatraumafoundation.org/course-list/>, on the home page you will select the programs tab, all the courses available for registration will come up. As you get courses, please let me know, even if they are not funded through TAG, we can set them up for registration. With this online registration, rosters are created, you can import dates to your calendar, you will receive an email confirmation of your registration, and all information regarding courses will be there.

Lunch break began at 12:25 pm, Webinar 1:00 pm for TraumaCoder, meeting started back at 1:30 pm.

Guest Presentation

Ms. Karen Hill

Pediatric MTP power point slide presentation (*See attachment 4*).

OEMS/T Update

Ms. Renee Morgan

Ms. Marie Probst

Ms. Morgan reported that the RTAC reports that went out would not go back to the committees; they will go back to the hospitals that provided the information.

Aggregate data report (**See attachment 5**) of your quarterly reports, this benchmarks where you compare to other centers. It breaks down to levels 1,2,3,4 you will not see a surgical response for 4, because they do not have one.

If you are curious to where you will fall in the legend you can contact Marie, and we can tell you where you are. It will only be divulged to you as to where your center falls.

The document presented will be shared with Commission at the meeting tomorrow. The Commission has been asking for some updates about what we are seeing, I believe this is a fairly easy presentation for then to see what we are asking for on the quarterly reports.

Ms. Probst reported I want everyone to know that we are revising the Georgia Trauma registry criteria. We have used the NTB's criteria only as a guideline for the codes.

Ms. Garlow closed the meeting announcing our next event will be April 29th Spring TQIP meeting at Grady.

Meeting adjourned: 3:10 PM

Minutes drafted by Lisa McDowd