



## Georgia Committee for Trauma Excellence

### MEETING MINUTES

Wednesday, 14 May 2014  
Scheduled: 11:00 am to 3:00 pm

Gwinnett Medical Center Resource Center  
665 Duluth Highway  
Lawrenceville, GA 30046

#### **CALL TO ORDER**

Ms. Gina Solomon called the meeting of the Georgia Committee for Trauma Excellence to order at 11:06 AM. No quorum was required for this meeting.

<b>MEMBERS PRESENT</b>	<b>REPRESENTING</b>
Kathy Sego ( <i>Via Conference Line</i> )	Athens Regional Medical Center
Rochella Mood	Atlanta Medical Center
Emily Page ( <i>Via Conference Line</i> )	Atlanta Medical Center
Jaina Carnes ( <i>Via Conference Line</i> )	Cartersville Medical Center
Greg Pereira	CHOA—Egleston/Scottish Rite
Tracie Walton	CHOA—Egleston
Karen Hill	CHOA—Egleston
Sabrina Westbrook	Clearview Medical Center
Jill Brown	Coliseum Medical Center
Joni Napier ( <i>Via Conference Line</i> )	Crisp Regional Medical Center
Gail Thorton ( <i>Via Conference Line</i> )	Emanuel Medical Center
Lynn Grant	Fairview Park Hospital
Melissa Parris	Floyd Medical Center
Katie Hasty	Floyd Medical Center
Regina Medeiros	Georgia Regents University
Liz Atkins	Grady Memorial Hospital
Tony Volrath	Grady Memorial Hospital
Emma Herrington	Grady Memorial Hospital
Gina Solomon	Gwinnett Medical Center
Colleen Horne ( <i>Via Conference Line</i> )	Gwinnett Medical Center
Kim Brown	Hamilton Medical Center
Jo Roland	John D. Archbold Memorial Hospital
Laura Garlow	Kennestone Hospital
Inze Jordan ( <i>Via Conference Line</i> )	MCCG
Dana Clark ( <i>Via Conference Line</i> )	MCCG
Tracy Johns ( <i>Via Conference Line</i> )	MCCG
Ashley Forstyhe	Midtown Medical Center
Linda Campfield-Carter	Midtown Medical Center
Elaine Frantz	Memorial Health University Medical Center
Tammie Russell ( <i>Via Conference Line</i> )	Memorial Health University Medical Center

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Deb Battle	Northeast Georgia Medical Center
Jesse Echols	Northeast Georgia Medical Center
Linda Greene	Northeast Georgia Medical Center
Jim Sargent	North Fulton Regional Hospital
Rosie Wynne	Taylor Regional Hospital
Trisha Newsome	Trinity Hospital of Augusta
Renee Morgan	DPH/Office of EMS/Trauma
Marie Probst	DPH/Office of EMS/Trauma
Danlin Luo	DPH/Office of Epidemiology
Jim Pettyjohn	Georgia Trauma Commission/Staff
Dena Abston	Georgia Trauma Commission/Staff
John Cannady	Georgia Trauma Commission/Staff

### **WELCOME AND INTRODUCTIONS:**

Gina Solomon

Ms. Solomon reported that she had not sent out the minutes from the last meeting in January 2014, therefore the minutes were not reviewed to be approved. She requested to be kept up to date with changes made in the meeting minutes.

### **SUBCOMMITTEE REPORTS:**

#### **Education and TAG**

Dr. Regina Medeiros

Dr. Medeiros provided a handout that gave information about a registry mentorship program with proposed courses often requested. She said that Grady was able to host 100 participants in the TCAR course but that only fifty had registered. She reported that CHOA was to host the next PCAR class. Cartersville is hosting a RTTDC class.

Dr. Medeiros explained that TAG will be asking the Commission for a 5% administrative fee to be added to the contract. Administrative fee will be used to support the accounting firm expenses which include filing annual taxes and required forms, and producing financial statements per each quarter. The administrative fee will also be used to update the website for TAG since it has not been updated in a long time, to post periodic updates of available classes and possibly have a login/password function to utilize tools, education calendar and other miscellaneous . functions However, in order to do financial statements by quarter, more support for an accounting firm to file taxes and forms would be required.

Mr. Greg Pereira reported that the PCAR would most likely occur in the Spring or Fall, since winter is their busiest time of the year at CHOA. Ms. Liz Atkins also reported that TCAR would be in early October and that she was trying to book a room for the two day course.

Dr. Medeiros reported that ASPR has reduced their funding per course by nearly 35% plus an additional deduction to the reimbursement per mile. ASPR is supporting 3 ENPC and 3 TNCC courses this fiscal year. TAG is trying to determine where classes should be taught in the state and reaching out to hospitals in those areas. She went on to explain if you want to attend a course being taught at CHOA that realistically you need to be in and around the Atlanta area and not from South Georgia. Dr. Medeiros said that she was working closely with Kim Littleton from GAEMS on ASPR course acceptable expenses. Course forms including expense forms and rosters for Commission and for ASPR will be the same forms, and they must be submitted twenty-four hours after the class closes.

Ms. Elaine Frantz indicated that Region 9 has 17 hospitals and are in need of at least 4 RTTDC courses. Memorial is having trouble finding hospitals which would like to host some of these courses.

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A question arose if TAG had a list of hospitals which have hosted RTTDC courses in the last few years. Dr. Medeiros indicated that she would pull a list and send it out to the group. She further indicated that Jefferson Hospital is interested but has yet to confirm a date. A hospital in Albert County is interested in hosting a RTTDC course as well. She will also send out a notification by email with a deadline to schedule a course will be 30 September 2014 with course information on RTTDC courses.

Dr. Medeiros stated there was \$24,646.56 in TAG's checking account, with \$550 owed to the accounting firm for quarterly financial statements and tax preparation, quarterly financial statement is \$250 per quarter.

### MOTION GCTE 2014-05-01:

**I make the motion to approve paying for TAG's quarterly financial statements at \$250 per each quarter.**

**MOTION BY:**

**SECOND:**

**ACTION:**

**DISCUSSION:**

**Jo Roland**

**Elaine Frantz**

The motion ***PASSED*** with no objections, nor abstentions.

Discussion ensued that TAG would also have the accounting firm conduct an audit as an external firm annually. The Rhodes Organization, located in Augusta, was chosen as the accounting and law firm. This is the firm that set up the 501(c) (3) status with the IRS and keeps the Georgia Secretary of State registration current.

Ms. Roland's motion carries, all in favor with no opposition, and indicating the first quarterly report will be for January/February/March 2014.

Ms. Laura Garlow has been working with Pomphrey and Associates to determine a plan to standardize the Registry training across the State. The following are some criteria mentioned that will occur: participants must be in class for 20 hours and maximum of 30 hours per course, course cost is \$400 per participant, course would be spread out through a month, specifically designed for the State of Georgia, will be offered on an annual basis, and receive a final exam score per participant. This will be conducted like a registrar mentorship program and be a month long and be every day of the week. For example, Monday, Tuesday and Wednesday would be classroom setting from 4:30 to 6 p.m. EST; Thursdays would be hands on training at the same time and Friday would be specific to State of Georgia learning.

No other state has a registry program as such and Georgia will be the pilot state for others. Georgia is ahead of other states with their registry data input already. The registry mentorship program will be offered during the months of July, August, September and October. Ms. Garlow advised that if anyone had any questions to call her. Eventually, the State will require registry training as requirements will be coming in the new orange book. The data is becoming more valuable and credible. It was decided to go forward with a four-month classroom and pursue a possible alternative plan; either video or other. There will be valid data for valid outcomes.

**ImageTrend Demo (via conference line)**

Nick Regier

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Mr. Regier demonstrated how EMS data can be integrated in the State's registry system with a software program called ImageTrend. Using this, EMS services can save trip reports in the software which will provide patient information to the trauma centers directly. The trauma center acts as a hub with capability to pull the patient trip report the EMS service conducted. At this point there is not a software program to allow trauma centers to review the EMS trip report. Each trauma center would be provided a login and password to the system, and the EMS services would be able to have a drop-down menu of the available trauma centers in their area. This software is designed to be easy to use and multi-propose.

Mr. Regier proposed having Georgia to do a pilot project with ImageTrend. He said that thirty states use the EMS repository and twelve use the patient registry system. He said many EMS services were talking about using this new software. The pilot program will start with one to two trauma centers doing a sixty to ninety day pilot for the emergency and trauma departments utilizing with training to be only 1-2 hours. This could be helpful for fixing the missing trip reports. Mr. Regier asked to start the trial at Grady Memorial.

*Meeting recessed at 12:45PM for lunch; meeting resumed at 1:00PM.*

### **Lunch Presentation by Aspen Medical Products**

Russ and Ty Gay

Mr. Gay introduced Russ (LAST NAME). Russ started introducing the latest addition to their award winning Vista Cervical Collars, Vista MultiPost Collar. This collar is a one size adjustable collar made to avoid errors in collar sizing with two options to "click" into place. It is being introduced to this group and is no longer in trial and works effectively. The collar provides more padding while maintaining less motion restriction with a cotton lined pad. Mr. Russ (LAST NAME) indicated the collar works as a neck support, but will not replacing the current back panel. It is ideal for the ICU patients or long-term collar wearers still in units. This collar is also appropriate for pediatric patients from studies.

### **Injury Prevention**

Emma Harrington

Ms. Harrington reported that the Injury Prevention Committee meets monthly, and that its meeting is scheduled for next Wednesday, to arrive at 11:45AM and then meet from 2-3PM. She indicated their partners are presenting on Fall Prevention. She reported the Committee is working on a proposal to purchase 10 sets of videos (2 videos in each set) to TAG. Their injury prevention initiative will occur over the same time as the nationwide roll-out.

### **PI/Registry**

Jo Roland and Tony Volrath

The PI/Registry met this morning, just prior to the GCTE meeting. The Committee reviewed common standard reviews including the Trauma Mortality Report. Grady is still conducting piloting user reports from the new software by Digital Innovations (DI). The Committee discussed having standard reports which every center would run the same way to add to State reporting.

Registry data from all of 2013 calendar year was due in March 2014 and data from January to March 2014 will be due 30 June 2014. Ms. Marie Probst reported some exclusions from the trauma registry data submitted are as follows: isolated burn cases since they are reported to the National data burn registry, and trauma patients with multiple injuries which could fall under different specific categories.

### **Special Projects**

No chair, so special projects were put on hold until needed and no report was given.

### **Resource Development**

No chair, so no report was given.

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### **Other Items**

New optimal resource book discussion: There will be a new optimal book, 'orange book', available for download on the ACS website, currently still in draft form. ACS will most likely not be printing any actual books. It will be the responsibility of the Trauma Centers to print the books as necessary. ACS has talked about January 2015 first quarter of calendar year for the orange books release. TQIP has a conference call scheduled on 20 May 2014 to discuss some specifics on the orange book differences from 'green book', and authors.

Georgia COT, Day of Trauma: 07 August will kick off with a social event sponsored by Dr. Colville Ferdinand. He has rented two charter boats for cocktails and appetizers. On 08 August, the Day of Trauma will begin in the morning and last all day. Dr. Medeiros emailed the brochure to the group to forward to necessary personnel at their trauma centers. She also indicated the presentation of the medical posters and papers will begin in the morning for all institutions and medical residents.

### **Georgia Trauma Commission Update**

Elaine Frantz and Jim Pettyjohn

Mr. Pettyjohn began by reporting that the agenda for the Commission meeting is large and there will be several Subcommittee reports. He explained there was around \$270,000 which was pulled back after figuring the trauma centers Performance Based Payment Program (PBPP) criteria not met. He reported the Governor has appointed Vic Drawdy, as the EMS representative from Wayne County, Georgia.

Mr. Pettyjohn also reminded the group the material for the Commission meeting is on the Commission's website and they will find the FY 2015 staff proposal of the budget as well as the funds for redirection from the FY 2014 budget. Mr. Pettyjohn went on to explain that Mr. John Cannady had decreased staff to single agent coverage only at the TCC. Mr. Cannady also found significant costs savings while negotiating the Verizon wireless contract for AVLS air time. Mr. Cannady's efforts plus the additional funds from pull back of the PBPP dollars totaled \$477,000 to be redirected by the Commission.

Part of the requirements that will be new to the PBPP for Level I and II's and most others are out of the new orange book during FY 2015 will be: quarterly review of the surgeon response time to highest level of trauma activation and quarterly review of the over/under triage rate, reported to respective Trauma Center Peer Review Committee (or the equivalent committee).

### **Georgia Trauma System Planning & Implementation**

John Cannady

Mr. Cannady began by discussing the TMD poster and letter which had gone out to all hospitals across the State of Georgia with clear direction on when to transfer a trauma patient to a higher level trauma center. The TCC call agents were calling the hospitals to make sure they had received the information and had them displayed in the Emergency/Trauma Departments. He reported the Commission will be voting tomorrow to approve the State Trauma Plan, which also directly addresses the hospital to hospital transfer.

Mr. Cannady gave an update of the Georgia Trauma System Evaluation Committee. The committee is working to identify goals, how to decrease the "patient arrival time of definitive care", and the GEMIS workgroups is meeting regularly to discuss EMS data collection tool and reports.

Mr. Cannady also reminded the group that the Statewide RTAC meeting was tomorrow directly following the Commission meeting and encouraged them to stay for it.

### **Georgia DPH OEMS/T**

Renee Morgan and Marie Probst

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Ms. Probst gave a Registry update indicating that DI was moving forward with the ICD10 codes for the upgrade to the central site for trauma centers to be able to download data to the State. The upgrade will still have the ability to enter ICD9 codes as well.

GEMSIS update potential new Patient Track Record (PTR) software was that EMS agencies do not input patient names in to the system currently. The best way to look up a PTR presently is by the emergency department (ED) arrival date. The PCR in GEMSIS is in real time for all PTRs with new software. All EMS providers do submit their data electronically to the State. Currently trauma centers only have the capability to access the PTR with specific permissions from every individual EMS provider. The new software will also be able to filter reports by transfer codes like the primary facility. The data dictionary will need to have the V5 upgrade before current.

Ms. Morgan gave the following information about new trauma centers and trauma medical directors at their facilities, Ms. Tina Woods from Redmond Regional Hospital (Level III) and Blake Monroe from Meadows Regional Medical Center (Level IV).

She also indicated so changes within the DPH OEMS/T regional directors: Mr. Sam Cunningham has retired from Region 7; Mr. Watson went to Columbus, Region 7; Mr. McGee went to Region 4, and positions for regional directors of Regions Five and Six are needed.

Ms. Morgan also indicated that the Commission will be voting to approve the State Trauma Plan tomorrow and that however it will remain in draft form and by an "open document".

### **New Business: Spinal Immobilization and CT**

Courtney Terwilliger

EMS groups in the US have found that spinal boards are ineffective. Also, it was reported that patients had been having skin issues while in smaller facilities, thus the goal of taking better care of patients and developing trauma draft protocols was needed. The EMS Subcommittee members were asked to take the draft protocols back to their regions for additional feedback, and will be sending copies to GCTE.

Mr. Lee Atkins has presented to the EMS Subcommittee a new software for data collection being piloted in Region Ten, which gives a time from call to "end" care instead of "definitive." There will also be a GEMSIS workshop on 10-11 June to improve EMS data collection because many people are not in the States system.

Next Meeting: 20 August 2014 (day before the Commission meeting) located in Macon

Meeting adjourned: 2:42PM

*Minutes crafted by Dena Abston & Phil Dennis*