



# Georgia Trauma Commission

*Right Patient, Right Hospital, Right Time, Right Means*

## EMS SUBCOMMITTEE ON TRAUMA

### MEETING MINUTES

**Friday, 11 March 2016**  
**Scheduled: 1:00 pm – 3:00 pm**  
**State Operations Center**  
**935 East Confederate Avenue, SE**  
**Atlanta, GA 30316**

#### CALL TO ORDER

Mr. Courtney Terwilliger called the March meeting of the EMS Subcommittee on Trauma to order and established quorum at the State Operations Center in Atlanta, GA. at 1:01 pm.

| SUBCOMMITTEE MEMBERS PRESENT  | SUBCOMMITTEE MEMBERS ABSENT  |
|---|--|
| Courtney Terwilliger, Chair & GA Trauma Commission<br>Vic Drawdy – GA Trauma Commission<br>Lana Duff – Region One<br>Chad Black – Region Two (Conference Line)<br>Pete Quinones - Region Three (Conference Line)<br>Paul Beamon – Region Four<br>Lee Oliver – Region Five<br>Blake Thompson – Region Six<br>Jimmy Carver – Region Seven (Conference Line)<br>Huey Atkins – Region Ten | David Moore – Region Nine<br>Dr. Jeff Nicholas – GA Trauma Commission<br>Brandon Fletcher – Region Eight |

| OTHERS  | REPRESENTING  |
|---|---|
| Lisa McDowd<br>Randy Pierson<br>Kim Littleton<br>Heyward Wells (Conference Line)<br>Farrah Parker (Conference Line) | Georgia Trauma Commission, Staff<br>Region One<br>GAEMS<br>JMS Burn Center<br>JMS Burn Center |

#### **11 March 2016 Minutes Approval:**

The first order of business was the approval of the minutes from the 11 January 2016 EMS subcommittee meeting.

#### **MOTION #1 EMS Subcommittee 2016-03-01:**

**I make the motion to approve the minutes from the 11 January 2016 EMS Subcommittee meeting as amended.**

**MOTION BY:** LEE OLIVER

**SECOND BY:** HUEY ATKINS

**VOTING:** All members present voted in favor of motion.

**ACTION:** The motion ***PASSED*** with no objections, nor abstentions.

**Discussions on how we conduct business**

Mr. Terwilliger stated I would like to discuss how we conduct business. The first thing I would like to do is apologize about the length of our last meeting and to ensure that this does not happen again, we will no longer wait until the end of the year to vote on our budget. The second thing we need to discuss is how voting is conducted; to ensure that the voting is recorded correctly for funding we will do a roll call vote. This way we capture accurately each individual's yes or no recorded vote. Are there any questions?

Questions and comments ensued:

Ms. Abston stated I have a question regarding the member's list that we have. I believe there is an even number of members listed and for voting purposes you need to have an odd number.

Mr. Terwilliger stated he would discuss this with Mr. Wages, see what he would like to do and then let everyone know what was decided to correct this issue.

Mr. Terwilliger continued with discussion on conducting business. I will put the spreadsheet up with the budget items and leaving here today you all will have knowledge of how much funding we have to spend, please go back to your regional council and bring these items up and discuss. At the last meeting we were at the point where we needed to come up with what we were going to do, we needed a budget and a vote on how to allocate the FY2016 funds.

Mr. Atkins stated I do not care what we are voting on as a group, I believe I am a spokesman for region 10 and not the decision maker. My issue with the last meeting, if everyone votes to put equipment or whatever on every ambulance in the state, I will need to go back and discuss this with members of region 10. If everyone agrees, I will come back and vote yes or no for the items our region agreed upon. At the last meeting I was not given that opportunity, and I could not vote for this because it was the last meeting to vote on funding and finalize the budget.

Mr. Terwilliger stated this is what I would like to accomplish in this meeting today. We will put the spreadsheet back up for the FY2016 funding, I am sending that information with you to go back and discuss with your council, and they can state what they want regarding funding, but if they do not speak up they will get what is voted on here. I expect leadership from everyone here as well as regional council. I feel the Trauma Commission also expects this leadership and that is why this group was set up.

Where the triage bags came from is a seven-year study by Georgia Tech and GEMA. Triage was an issue that was identified as a gap every year. It underscored the need to have an effective statewide triage system. We can fund this project and then this particular project will be resolved and we can move on to other projects.

We are studying a little on what was purchased with the trauma equipment grant funding and as we looked into this some of the services did great things with the funding, some purchased things that they normally would have purchased anyway. The Trauma Commission is interested in improving the trauma system, making it stronger and better. We need to show we are using these funds to improve the system.

Ms. Abston stated could I make a suggestion; something that might be helpful for the group is to have a standing calendar of when you will meet, when budget items will be voted on, and everyone will know when that meeting will take place, as well as the date.

## Approved 12 April 2016

Mr. Terwilliger stated we have met more frequently to get these things accomplished. The reason we are meeting today is because the Trauma Commission will meet next week.

Mr. Heyward Wells from JMS Burn in Augusta stated I would like to make an observation or suggestion. In the realm of the overall Georgia Trauma Commission budget your budget is a substantial size budget. When you are discussing and deciding on these items for funding they need to be considered very conscientiously. These are items that are competing against other state items and other entities such as schools, law enforcement, and firefighters. These need to be very solid items that we can feel good about lobbying for.

Mr. Terwilliger stated hopefully everyone knows I am very proud of how we budget and spend our funding.

Mr. Atkins stated going on what Mr. Wells said, that is why I feel it is very important that we have our regional council in support of what we are voting on.

Mr. Terwilliger stated I would emphasize again to everyone, I expect leadership, and for this leadership to convey what they feel is important, but it needs to be in line with what the Trauma Commission is trying to accomplish and that is to improve trauma care in our state.

Ms. Abston stated I do not know when everyone's RTAC meetings are but I would like to attend and help in anyway possible. If any of you have a standing calendar I would appreciate that information being sent to me.

Mr. Wells asked is there anyway to get the RTAC's meeting dates put on the website?

Ms. Abston stated yes if you get the information to me we can put it on the website.

Mr. Pierson stated I feel that it would be a good idea to have a standing calendar, that way everyone knows when we will meet, can clear their calendar ahead of time and this will be a great help to all.

Mr. Terwilliger stated he would try to get this set up as soon as possible.

Mr. Oliver stated I have one thing to add, our council met right after our last EMS subcommittee meeting, we discussed all items, there were a few points I sent Mr. Terwilliger in an email to address, but our region was ok with it.

Mr. Atkins stated, you mentioned the triage tags we have been putting money into every year, is that cumulative.

Mr. Terwilliger stated we have in FY14, FY15, and FY16 funds that total \$98,000 for triage tags. We have not purchased any tags, the purchase order has been cut, and we decided that we would buy the smart tags. The advantage to this tag, it is MUCC compliant, what the CDC is pushing out, and wants all state tags to be.

With this amount of money, we should be able to put in all licensed ambulances and every first responder vehicles and that is the goal.

The second part to this is the FY2016 funds that were just approved. We are looking at purchasing bags that contain both the triage equipment and equipment that will provide the life saving interventions that are part of the MUCC criteria. If possible I will try to bring one of each to the next meeting. We will try to decide which of these bags we like. I want to get a good system and one that everyone can use and appreciate.

**Report from AVLS working group**

The AVLS working group met early today. It was a good meeting and we had good attendance.

We put funds in this year to do two things with AVLS. The first thing was to buy 40 completely new units for 40 ambulances that do not have one. The second part we put funds in to upgrade units, mainly in regions 5 and 6. The last time we met we thought the units could be upgraded, about a week after the meeting we had a conference call to talk about doing that. We found that the units cannot be upgraded.

We need to discuss, going forward who will manage this program.

In the past Tim Boone and GTRI have managed the program. They kept up with the orders, and the service through InMotion. GEMA has backed off of this and GTRI still has a few contracts with them. Tim Boone is not sure those contracts will continue to support his work in keeping up that project.

They will get a proposal, meet with GEMA and discuss if GEMA will continue to fund that project. If this does not happen, it may become a problem for us. Someone will need to run this program.

In our budget, which we will discuss, we have funds left we may want to use to support maintenance and keeping up with these units.

We are all aware that the Trauma Commission discussed the non-use of some units in this program and that we needed to do something about the units not being used. I believe we have gotten this under control. We have taken some of these units offline. Some belong to GEMA and we will not get between GEMA and that service.

We have a quote from Sierra Wireless. Please see **attachment 1**. The bid is for 90 units. The antenna that is on the old units can be used for the new units but some services may want to upgrade this antenna to one that is more capable of doing what it needs to. The other quote is for 40 brand new units for ambulances that have never had a unit, antennas, and all additional items that are needed to make these 40 units useable. Please see **attachment 1, page 2**. If you add the two quotes together, we will still have about \$39,000 left.

We may need to use these funds left for someone to manage this program if Tim Boone is no longer able to.

I will send the quotes out to everyone on the phone.

We have worked up two new MOU's. One MOU would be for the services getting a completely new unit, and there are 40 of those. The Trauma Commission would be the agent that owns the device, the service would maintain it, if it breaks they fix it, and if they elect to discontinue service they have three days to give the unit back.

I am not asking for a vote on the MOU's today. A few changes have been made on the MOU's but for the most part they are complete. I would like you to see them, we may be able to meet again, or we may have an electronic vote. The need for the electronic vote, if the units come in, we may need to move forward to get them sent out.

The other MOU is for the airtime; I will send this out to the group. I would like you to read section 3, it says the ability to track you unit is proprietary. It gives to GEMA, State Office of EMS, and GA tech the right to look at your system and in the event of an emergency they can give rights to anyone who needs that information to look at your unit, particularly Incident Command or GEMA's SOC. This helps them keep up with those resources and to better utilize those resources as well. There is another caveat, the Commission is allowed if they elect to, they could utilize the data to study how ambulances are utilized in the Trauma system as part of an improvement process. It also states if they choose to do that, you will be notified, and at that time you can elect to bow out of the system before this study is done.

Mr. Oliver asked if we sign these MOU's, the data is being stored and if I do an open records request, example VID#Blake, is Ms. Abston going to provide me with the data on VID#Blake?

Ms. Abston answer yes but not any patient data.

Mr. Oliver stated there is not any patient data on there.

The group raised other similar questions.

Mr. Terwilliger stated he would ask the AG's office to be sure on the answers to all of these questions.

I am going to send these out to the group, please look at them, and send them back with wording changes or any other questions.

The next thing we need to decide is how to determine which services receive new units and which services receive upgraded units.

We talked at the AVLS meeting; we are trying to get up a group of people to work on policy and procedures. We have never had that and it is something we need to do. We will work on this and then bring it back to this group to discuss.

Mr. Drawdy stated he agrees with Mr. Oliver, I have no interest in who is doing what, but to the people coming in behind us the wording needs to be there. For the Trauma Commission members and other regions it is important.

Mr. Terwilliger continued his report, and brought up the funding spreadsheet.

Ms. Abston asked what is it we are looking at, FY2016 funding.

Mr. Terwilliger stated yes the area highlighted in yellow.

Ms. Abston stated the last time you met, I was meeting with Dr. Ashley. We need to have these funds encumbered fairly soon. What are your plans for those funds?

Mr. Terwilliger stated that is what we are going to discuss now.

We need to decide if we are going to have a competitive grant or if we are going to divide \$298,743 in funds by ten. If we do the competitive grant this group will have to come up with the criteria for that.

Discussion by the group

Mr. Atkins stated we could divide the total amount with all ten regions.

Mr. Oliver stated it would be better to have a competitive grant, each region has the opportunity to apply for grant funding, it comes back to this group to decide and we would need to have a deadline for this.

Mr. Oliver asked if the funds have to be spent by June 30<sup>th</sup> 2016.

Ms. Abston stated no but the funds have to be encumber by that date.

Mr. Wells stated he did not think it would be a good idea to divide the money out because all regions are not equal in size or maturity. The competitive grant would be a better idea and the funds could flow through the Trauma Foundation if needed.

Mr. Drawdy stated I like the division of ten, however Mr. Oliver's idea makes better sense due to the time restrictions. You have some regions that will not do anything; the funds will just sit there not being used and then flow back.

**MOTION #2 EMS Subcommittee 2016-03-02:**

**I make the motion to utilize the \$298,743 for regional system improvement grant statewide with a specified deadline for all applications, to allow this group to score and evaluate those applications before the close of the fiscal year and this to be communicated through the ten regional councils.**

**MOTION BY:** LEE OLIVER

**SECOND BY:** VIC DRAWDY

**ROLL CALL VOTE:** Lana Duff – Region One, Yes  
Pete Quinones - Region Three, Yes  
Lee Oliver – Region Five, Yes  
Jimmy Carver – Region Seven, Yes  
David Moore – Region Nine, Not Present  
Courtney Terwilliger, Chair & GTC, Yes  
Dr. Jeff Nicholas – GTC, Not Present  
Chad Black – Region Two, Yes  
Paul Beamon – Region Four, Not Present  
Blake Thompson – Region Six, Yes  
Brandon Fletcher – Region Eight, Not Present  
Huey Atkins – Region Ten, Yes  
Vic Drawdy – GTC, Yes

**ACTION:** The motion **PASSED** with no objections, nor abstentions.

Mr. Pierson asked if the contracts have to be written and signed by that deadline.

Ms. Abston answered technically it is suppose to.

Mr. Oliver asked could you submit an MOU.

Ms. Abston stated yes it could be done quickly using that process.

**Report FY 2014 GAEMS, Inc. Contract/Foundation work**

Mr. Terwilliger reported we still have some FY14 funds that we are still spending.

FY15 funds for the Trauma equipment grants have been completed. Next time we meet I would like to discuss left over funds that can be re-allocated.

EVOC course you should have received the announcement; they have started and are scheduled.

We have signed the contract with McNeal and Company.

GEMSIS we are waiting until May to start those classes.

EMS 2020 & Georgia Southern we have finished the EMS focus groups. The next focus group will be with the third party payers (insurance companies).

## **Approved 12 April 2016**

PHTLS/ITLS/TCCC course are being done on a regular basis.

EMR/EMT Billy Watson has done a great job in his area and they are still in progress.

We have finished our EMR course and are very pleased with that.

Extrication course, additional course has been scheduled and filled up quickly, and very well received.

I do not know where Brandon Fletcher is on the FY2015 Contract for the Preparedness Foundation.

### **Report on Region 1 DART program**

Mr. Pierson reported we have met the deliverables on the contract for the DART program. We have one additional DART class.

We sent Dr. Ashley, Mr. Terwilliger, and Ms. Abston a list of courses we would like to use the surplus DART funding for.

We would like to do two classes TCCC courses in region one. The first two classes would be tied to the DART members, with law enforcement background or SWAT, affiliations within their departments, and would agree to become instructors. That would supply us with instructors for a third course that we would like to do and 6 tech courses and this would sustain the system.

This program has worked well in our region and we have done more than we expected with the first grant funds.

Mr. Oliver stated this was a really great course.

### **New Business**

Ms. Abston stated she would be happy to put together a proposed calendar for the group.

The group discussed and decided they would try to meet every 2<sup>nd</sup> Thursday of each month and if this was not possible, they could have a conference call instead.

The group set a tentative date of April 12<sup>th</sup> 2016 meeting to begin at 1:00, tentative location to be in Putnam County, region five.

The group discussed maybe looking at the Viztech System.

Meeting was adjourned at 3:25 pm with tentative date of April 12<sup>th</sup> 2016 set for the next meeting.

Minutes crafted by: Lisa McDowd



Sierra Wireless America, Inc.  
 a company incorporated in Delaware, USA  
 and having offices at  
 Suite A – 2738 Loker Ave West  
 Carlsbad, CA 92010  
 Tel: 760 444 5650  
 Fax: 760 444 5491

Quote # AIMA-2CIQ10P

**Customer Reference #**

**Date of Quotation** 03/07/2016 21:44 PM

**Valid Until** 03/22/2016

**Prepared by** Tanya Morrison

tmorrison@sierrawireless.com

+1 520 4036665

**BILL TO**

Georgia Technology Research Inst (GTRI)  
 711 Marietta Street, NW  
 Atlanta, GA 30318  
 USA

**SHIP TO**

Georgia Technology Research Inst (GTRI)  
 711 Marietta Street, NW  
 Atlanta, GA 30318  
 USA

**SHIPPING & DELIVERY**

**Delivery Terms** Ex Works

**Delivery Point**

**Initial & Standard**

**Delivery Lead Time**

**PAYMENT TERMS**

**Trade Terms** Net 30 Days

**Currency** USD

**WARRANTY**

**Warranty Period** Hardware: 12 Months / Software: 6 Months

|   | SKU           | Product Description  | Quantity | Unit Price  | Discount | Sale Price  | Total Price  |
|---|---------------|--|----------|-------------|----------|-------------|--------------|
| 1 | IMTOMG2032-01 | oMG 2032 (Verizon 3G/4G LTE)                                     | 90       | \$ 2,195.00 | \$ 1150  | \$ 1,045.00 | \$ 94,050.00 |
| 2 | IMTFRE001     | Freight Air Express Service -<br>oMG per unit                    | 90       | \$ 50.00    | \$ 20    | \$ 30.00    | \$ 2,700.00  |
| 3 | IMTANT5501    | White 3/4" bolt mount<br>2X3G/LTE, GPS antenna with<br>15' cable | 90       | \$ 190.00   | \$ 0     | \$ 190.00   | \$ 17,100.00 |

**Shipping Cost** \$  
**Grand Total** \$ 113,850.00

Quote Message:





Sierra Wireless America, Inc.  
 a company incorporated in Delaware, USA  
 and having offices at  
 Suite A – 2738 Loker Ave West  
 Carlsbad, CA 92010  
 Tel: 760 444 5650  
 Fax: 760 444 5491

Quote # AIMA-2CKG446

**Customer Reference #**

**Date of Quotation**

03/09/2016 10:33 AM

**Valid Until**

03/22/2016

**Prepared by**

Tanya Morrison

tmorrison@sierrawireless.com

+1 520 4036665

**BILL TO**

Georgia Technology Research Inst (GTRI)  
 711 Marietta Street, NW  
 Atlanta, GA 30318  
 USA

**SHIP TO**

Georgia Technology Research Inst (GTRI)  
 711 Marietta Street, NW  
 Atlanta, GA 30318  
 USA

**SHIPPING & DELIVERY**

Delivery Terms Ex Works

Delivery Point

Initial & Standard

Delivery Lead Time

**PAYMENT TERMS**

Trade Terms Net 30 Days

Currency USD

**WARRANTY**

Warranty Period

|    | SKU            | Product Description  | Quantity | Unit Price  | Discount | Sale Price  | Total Price  |
|----|----------------|--|----------|-------------|----------|-------------|--------------|
| 1  | IMTOMG2032-01  | oMG 2032 (Verizon 3G/4G LTE)<br>Contracted Pricing   | 40       | \$ 1,980.00 | \$ 499   | \$ 1,481.00 | \$ 59,240.00 |
| 2  | IMTFRE001      | Freight Air Express Service -<br>oMG per unit<br>Included in Contracted Pricing  | 40       | \$ 50.00    | 100%     | \$ 0.00     | \$ 0.00      |
| 3  | IMTSPC001-GTRI | oMG Support - State of Georgia<br>Annual Support and Applications<br>Annual contracted Support: (85) units<br>accompanying new oMGs, plus (49)<br>additional units. In Motion will require<br>serial numbers for the additional (49)<br>units. | 40       | \$ 150.00   | \$ 50    | \$ 100.00   | \$ 4,000.00  |
| 4  | IMTANT5501     | White 3/4" bolt mount<br>2X3G/LTE, GPS antenna with<br>15' cable<br>Contracted pricing includes cell/gps<br>antenna, \$115 List Price.   | 40       | \$ 190.00   | \$ 115   | \$ 75.00    | \$ 3,000.00  |
| 5  | IMTANT3802     | Tri-band Rubber Duck Antenna<br>Included in Contracted Pricing   | 40       | \$ 14.99    | 100%     | \$ 0.00     | \$ 0.00      |
| 6  | IMTMIS106      | Garmin nuvi 2455LMT GPS,<br>4.3" LCD<br>Included in Contracted Pricing   | 40       | \$ 225.00   | 100%     | \$ 0.00     | \$ 0.00      |
| 7  | IMTCAB029      | Garmin FMI Data/Power Cable<br>Included in Contracted Pricing  | 40       | \$ 40.00    | 100%     | \$ 0.00     | \$ 0.00      |
| 8  | IMTMIS039      | DB9 Connectors for FMI Cable<br>Included in Contracted Pricing   | 40       | \$ 40.00    | 100%     | \$ 0.00     | \$ 0.00      |
| 9  | IMTMIS025      | Garmin RAM for Nuvi 2455LMT<br>GPS, 4.3" LCD   | 40       | \$ 40.00    | 0%       | \$ 40.00    | \$ 1,600.00  |
| 10 | IMTSUP001-SPC  | Additional oMM Software Logins<br>(1 additional login)<br>(3) additional logins for (3) agencies   | 9        | \$ 60.00    | \$ 48    | \$ 12.00    | \$ 108.00    |
| 11 | IMTSER516      | Professional Services  | 2        | \$ 2,500.00 | 0%       | \$ 2,500.00 | \$ 5,000.00  |
| 12 | IMTSER520      | On-Site Professional Services  | 1        | \$ 2,000.00 | 0%       | \$ 2,000.00 | \$ 2,000.00  |

Shipping Cost \$ 0.00  
 Grand Total \$ 74,948.00

Quote Message: