**DRAFT FOR APPROVAL**

**Georgia Trauma Commission EMS Committee**

**Meeting Minutes**

May 7, 2025

Virtual Meeting

Zoom

Recording: <https://youtu.be/3MAXuCJ8-pY>

Attachments: [trauma.ga.gov](https://trauma.georgia.gov/events/2025-05-07/called-gtc-ems-committee-meeting)

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| **COMMITTEE MEMBERS PRESENT** | **COMMITTEE MEMBERS ABSENT** |
| Courtney Terwilliger, Chair, GTC Member | Pete Quinones, Region Three | GTC Member |
| Lee Oliver, Vice-Chair, Region Five | Dr. Smith, GTC Member |
| Scott Stephens, Region One |  |
| Jeff Adams, Region Two |  |
| Scott Roberts, Region Four |  |
| John Smith, Region Six |  |
| Duane Montgomery, Region Seven |  |
| Allen Owens, Region Eight |  |
| Brian Hendrix, Region Nine |  |
| Huey Atkins, Region Ten |  |
| Terry Cobb, GTC Member |  |

| **STAFF & OTHER ATTENDEES PRESENT** | **REPRESENTING** |
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| Elizabeth Atkins | Georgia Trauma Commission |
| Katie Hamilton | Georgia Trauma Commission |
| Gabriela Saye | Georgia Trauma Commission |
| Gina Solomon | Georgia Trauma Commission |
| Crystal Shelnutt | Georgia Trauma Commission |
| Tim Boone (via Zoom) | AVLS Adminstrator |
| Kelly Joiner | OEMS/T |
| Kristal Smith | Region 5 RTAC |
| Kim Littleton | GEMSA |
| Cathy White | GEMSA |

**CALL TO ORDER**

Courtney Terwilliger called the meeting to order at 10:00 AM on Thursday, May 7, 2025, with 11 members present.

**Approval of FY2025 Final Spend Plan**

*Presented By Courtney Terwilliger*

Courtney clarified that this was a called meeting for the sole purpose of discussing and approving the FY25 Final Spend Allocation Plan. He summarized the reallocation process that Katie, Gabby, and Liz prepared, explaining that funds unspent across programs are pooled and redistributed. Funds will be used to prepay items with existing contracts to ensure expenditures are finalized by June 30.

Table

AI-generated content may be incorrect.

**MOTION GTCNC EMS COMMITTEE 2025-5-01:**

**Motion to approve FY2025 Final Spend Plan as presented.**

**MOTION BY**: John Smith

**SECOND BY**: Jeff Adams

**VOTING**: All members are in favor of the motion.

**ACTION**: The motion ***PASSED*** with no objections or abstentions

The meeting adjourned at 10:05 AM following a brief discussion about the next Meeting scheduled for May 22. Due to anticipated budget discussions, it will be a general session, with most standing agenda items likely deferred.

Minutes by C. Shelnutt