

**APPROVED
12.15.25**



GEORGIA TRAUMA COMMISSION

Georgia Trauma Commission Finance & Budget Committee

November 17, 2025

Meeting Minutes

[Meeting Documents Link](#)

Zoom Meeting

COMMITTEE MEMBERS PRESENT	COMMITTEE MEMBERS ABSENT
Pete Quinones, Chair, GTC Secretary/Treasurer	Courtney Terwilliger, GTC Member
Dr. Dennis Ashley, GTC Chair	Dr. James Dunne, GTC Member
Jesse Gibson, Northeast Georgia Medical Center	

OTHERS PRESENT	REPRESENTING
Crystal Shelnutt	GTC, Regional Trauma Systems Development Mgr
Katie Vaughan	GTC, Finance Operations Officer
Gabriela Saye	GTC, Business Operations Mgr

CALL TO ORDER

The meeting began at 3:30 PM on Monday, November 17, 2025, with three committee members present.

APPROVAL OF MINUTES

Presented by Pete Quinones

The approval of the September meeting minutes was deferred until the next committee meeting.

MEETING PACKET REVIEW

Presented by Katie Vaughan

Katie reported that the packet had been distributed and then revised with additional details (**ATTACHMENT A**). Committee members acknowledged receipt and stated that the packet appeared complete. Pete Quinones and Dr. Ashley commended staff for the clarity and quality of the budget materials.

FIREWORKS REVENUE PLANNING

Presented by Katie Vaughan

Katie reported that DPH has requested earlier submission of planning related to fireworks revenue allocations. Traditional timing of the annual 80/20 EMS/Trauma Center split may conflict with this request. Committee members agreed to consider options, with no action required at this meeting.

ARBORMETRIX FUNDING

Presented by Pete Quinones

Pete Quinones noted the significance and cost of the ArborMetrix funding; this matter is scheduled for formal discussion during the Commission meeting on the 20th.

OTHER DISCUSSIONS

Presented by Pete Quinones

Pete Quinones inquired regarding the Foundation's submission status of IRS Form 990. It was clarified that the Foundation operates separately from the Commission. It was advised that Dr. John Bleacher, Georgia Trauma Foundation Chair, or Cheryle Ward, Executive Director, would be able to provide Pete Quinones with a status update.

CLOSING REMARKS

Presented by Pete Quinones

Pete Quinones expressed appreciation for the excellent preparation of the budget items. With no further business or discussion, the meeting was adjourned at 3:42 PM.

SUMMARY OF ACTION ITEMS & ADJOURNMENT

- The updated meeting packet (**ATTACHMENT A**) was reviewed; members agreed it is complete and well-prepared.
- Katie advised that DPH requested earlier planning for firework revenue to be addressed in future discussions.
- ArborMetrix funding has been identified as a significant cost item and is scheduled for discussion at the Commission meeting on the 20th.
- Pete Quinones will follow up with Georgia Trauma Foundation regarding its IRS Form 990 submission.

Meeting minutes respectfully submitted by Gabriela Saye