**DRAFT FOR APPROVAL**

**Georgia Trauma Commission Finance & Budget Committee**

July 21, 2025

Meeting Minutes

[Meeting Documents Link](https://trauma.georgia.gov/events/2025-07-21/gtc-finance-budget-committee-meeting)

Zoom Meeting

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| **COMMITTEE MEMBERS PRESENT** | **COMMITTEE MEMBERS ABSENT** |
| Pete Quinones, Chair, GTC Secretary/Treasurer | Dr. Dennis Ashley, GTC Chair |
| Dr. James Dunne, GTC Member | Dr. Regina Medeiros, GTC Vice-Chair |
| Courtney Terwilliger, GTC Member |  |
| Jesse Gibson, Northeast Georgia Medical Center |  |

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| **OTHERS PRESENT** | **REPRESENTING** |
| Elizabeth Atkins | GTC, Executive Director |
| Katie Vaughan | GTC, Finance Operations Officer |
| Gabriela Saye | GTC, Business Operations Mgr |

**CALL TO ORDER**

The meeting began at 3:30 PM on Monday, July 21st, with four committee members present.

**APPROVAL OF MEETING MINUTES**

*Presented by Pete Quinones*

With a quorum established, Pete requested a motion to approve the May 5th meeting minutes.

**MOTION GTCNC FINANCE COMMITTEE 2025-07-01:**

**Motion to approve May 5, 2025, meeting minutes as submitted**

**MOTION BY**: Jesse Gibson

**SECOND BY:** Courtney Terwilliger

**VOTING:** All members are in favor of the motion.

**ACTION:** The motion ***PASSED*** with no objections nor abstentions.

**FY27 PRELIMINARY Proposed Budget**

*Presented by Katie Vaughan*

Katie Vaughan shared that the FY27 proposed budget submission (**ATTACHMENT A**) will mirror FY26 per Office of Planning and Budget (OPB) guidance. Liz Atkins emphasized that despite optimistic fiscal outlooks, state agencies have been encouraged to prepare for potential fiscal holdbacks (**ATTACHMENT B**). No formal reductions are required at this time, but contingency planning is advised. It was noted that it is unknown if the additional $4 million approved for FY26 will carry into FY27. It was also emphasized that the Super Speeder fund is not in jeopardy.

**MOTION GTCNC FINANCE COMMITTEE 2025-07-02:**

**Motion to approve the FY27 Preliminary Proposed Budget**

**MOTION BY**: James Dunne

**SECOND BY:** Jesse Gibson

**VOTING:** All members are in favor of the motion.

**ACTION:** The motion ***PASSED*** with no objections nor abstentions.

**MARCH PAWS UPDATES**

*Presented by Courtney Terwiliger*

Courtney Terwilliger shared that there is a contract for the remaining funds. An invoice has been remitted for a portion of those funds. A contract is in place with Augusta University to develop their program. Video production is underway with Kyle Webb, and additional coordination with Jesse Gibson, Dr. Vassy, and Dr. Mabes will be needed to plan the additional videos.

**FY25 and fy26 budget updates**

*Presented by Katie Vaughan*

Katie noted that the FY25 closeout document review has been deferred, pending the Department of Public Health’s delayed finance closeout. The FY26 approved budget was included in the packet for review (**ATTACHMENT C**), which was already approved by the Finance Committee and the Georgia Trauma Commission.

**Contract shell language updates**

*Presented by Elizabeth Atkins*

Courtney inquired about FY26 contract language updates. Liz Atkins explained that the Department of Administrative Services (DOAS) drove the updates to contract shell language. Changes were also made to accommodate trauma center requirements as part of the federal Patient Safety Organization framework. The new contract format is longer due to mandatory provisions, but is considered standard by PSO attorneys. Katie will send committee members the DOAS contract shell for review.

**SUPER SPEEDER UPDATES**

*Presented by Katie Vaughan*

Prior to adjournment, Katie reviewed the Super Speeder revenue, which showed a $1.1 million increase over last year (**ATTACHMENT D**).

Liz Atkins also shared that the next full Georgia Trauma Commission meeting will be held on August 21st in Macon, Georgia, at the Macon Marriott City Center.

**Summary of Action Items & Adjournment**

* The committee reviewed and approved the FY27 Preliminary Proposed Budget (**ATTACHMENT A**). Liz Atkins shared that despite optimistic fiscal outlooks, state agencies have been encouraged to prepare for potential fiscal holdbacks (**ATTACHMENT B).** No formal reductions are required at this time, but contingency planning is advised.
* Courtney Terwilliger provided the MARCH PAWS update
* FY25 closeout document review has been deferred. The FY26 approved budget was included in the packet for review (**ATTACHMENT C**).
* The committee discussed the FY26 contract language updates. Katie will send committee members the DOAS contract shell for review.
* Super speeder revenues were briefly reviewed (**ATTACHMENT D**)

Meeting adjourned at 4:00 PM.

Meeting minutes respectfully submitted by Gabriela Saye