

**APPROVED**  
**08.19.24**



# GEORGIA TRAUMA COMMISSION

## Georgia Trauma Commission Finance & Budget Committee

July 15, 2024

Meeting Minutes

[Meeting Documents Link](#)

Zoom Meeting

COMMITTEE MEMBERS PRESENT	COMMITTEE MEMBERS ABSENT
Dr. Regina Medeiros, Chair, GTC Secretary/Treasurer	Pete Quinones, GTC Member
Dr. Dennis Ashley, GTC Chair	
Dr. James Dunne, GTC Vice-Chair	
Courtney Terwilliger, GTC Member	
Jesse Gibson, Northeast Georgia Medical Center Trauma Program Director	

OTHERS PRESENT	REPRESENTING
Elizabeth Atkins	GTC, Executive Director
Katie Vaughan	GTC, Finance Operations Officer
Gabriela Saye	GTC, Business Operations Mgr
Crystal Shelnett	GTC, Regional Trauma System Development Mgr
Gina Solomon	GTC, GQIP Director

### **CALL TO ORDER**

A quorum was established at 3:30 PM on Monday, July 15, 2024, with four committee members present. Jesse Gibson joined the call before the FY 2026 working budget review.

### **REFERENCE DOCUMENTS AND AUGUST COMMISSION MEETING DOCUMENTS**

*Presented by Katie Vaughan*

Kaite Vaughan briefly referenced various pages of the meeting packet (**ATTACHMENT A**)

**1. Approved FY 2025 Budget and Departmentalized Budget | pgs. 1-10**

These items were reviewed during the May 15<sup>th</sup> Commission meeting and are included for reference.

**2. FY 2024 Expense to Budget | pgs. 11-14**

This is a preliminary summary as we are still waiting for the Department of Public Health to note final budget postings. At this point, we are returning \$124 of state funds to the treasury. We still have \$179,859.50 in FY 2024 funds remaining from trust funds for the registry start-up grants.

**3. FY 2024 Budget Closeout Summary | pgs. 15-24**

The closeout summary is typically reviewed during the August Commission meetings. It includes pie chart breakdowns of how the budget was spent and the remaining fund allocations.

**4. FY 2024 PBP Summary | pgs. 25-34**

The summary details the total amount deducted per criterion and the top criterion that received deductions. The highest unmet criterion was meeting attendance. No major changes were made, but the total amount increased due to upfront funding.

**5. FY 2024 Open Purchase Order Summary | pgs. 35-36**

We have made strides with the outstanding purchase orders. Katie explained the status and expected closure for various items. The AborMetrix project is multi-year, and an amended contract with updated invoice dates has been received.

Dr. Dennis Ashley raised concerns about the remaining funds in the MARCH PAWS project from FY 2021. Courtney Terwilliger explained difficulties in obtaining cooperation and information from stakeholders. Elizabeth Atkins suggested using the purchase order for Emanuel Medical Center's funding contract to maintain activity and avoid closure; we can use contingency funds for MARCH PAWS expenses. Courtney proposed to meet with key stakeholders to discuss the purchase order and develop a plan. Elizabeth added that the current purchase order funds could also be used to purchase equipment for rural centers to satisfy some needs identified by the rural assessment, which would adhere to the grant's intent.

**6. FY 2024 Super Speeder Summary | pgs. 37-40**

The May and June revenue data have yet to be received, but the information will be updated by the August Commission meeting. The summary includes revenue for the current year compared to the previous year.

**7. Trust Fund Statement | pgs. 41-42**

It was noted a copy of the trust fund statement is also included in the packet for review.

**FY 2026 DRAFT WORKING BUDGET**

*Presented by Dr. Regina Medeiros*

Katie Vaughan advised that the draft FY 2026 budget is due to the Office of Planning and Budget (OPB) and Governor's Office by September 1<sup>st</sup> and requires a committee vote (**pg 43**). Dr. Medeiros emphasized that the budget mirrors the approved FY 2025 budget, as the FY 2026 funding revenue is currently unknown.

**[MOTION GTCNC BUDGET COMMITTEE 2024-07-01:](#)**

**Motion to approve FY 2026 draft working budget**

**MOTION BY:** Courtney Terwilliger

**SECOND BY:** Dr. Dennis Ashley

**VOTING:** All members are in favor of the motion.

**ACTION:** The motion **PASSED** with no objections nor abstentions.

**FY 2026 PERFORMANCE-BASED PAY**

*Presented by Katie Vaughan*

Katie referenced **pgs. 44-45**, the proposed PBP criteria for contractors. There have been some requests to shift the criteria to a tiered percentage instead of an all-or-none approach. Elizabeth Atkins provided insights on how other states, like Michigan, implement tiered performance metrics (**ATTACHMENT B**). We are drafting the trauma center FY 2026 PBP to shift requirements to similar tiers (**ATTACHMENT C**). The PBP metrics are scheduled to be approved by the full Commission in November for implementation in the next fiscal year. Before the November meeting, the PBP metrics will be submitted to the committees for review and feedback. Dr. Ashley emphasized the need to weigh essential criteria appropriately to ensure centers are adequately incentivized. Jesse Gibson agreed and suggested

ensuring the financial penalties are significant enough to encourage participation.

**MOTION GTCNC BUDGET COMMITTEE 2024-07-02:**

**Motion to approve tiered Performance-Based Pay (PBP) system for trauma centers**

**MOTION BY:** Jesse Gibson

**SECOND BY:** James Dunne

**VOTING:** All members are in favor of the motion.

**ACTION:** The motion **PASSED** with no objections nor abstentions.

Katie Vaughan presented the option of waiting to approve the contractors until they are refined and mirror the tiered system. The committee agreed to wait to review contractor PBP with the tiered system.

**APPROVAL OF MEETING MINUTES**

*Presented by Dr. Regina Medeiros*

Dr. Medeiros requested a motion to approve the April and May meeting minutes.

**MOTION GTCNC BUDGET COMMITTEE 2024-07-03:**

**Motion to approve April 15, 2024 and May 15, 2024 meeting minutes**

**MOTION BY:** James Dunne

**SECOND BY:** Courtney Terwilliger

**VOTING:** All members are in favor of the motion.

**ACTION:** The motion **PASSED** with no objections nor abstentions

Before adjournment, Katie and Dr. Medeiros encourage committee members to review the August Commission items and advise if there are any questions before the Commission meeting.

**SUMMARY OF ACTION ITEMS & ADJOURNMENT**

- Katie Vaughan reviewed the August Committee packet (**ATTACHMENT A, pgs. 1-42**), which included the FY2024 Expense to Budget, Closeout Summary, Performance-Based Pay Summary, Open Purchase Order Summary, and Super Speeder Summary. If you have any questions, please contact Katie and Dr. Medeiros.
- The committee approved the FY 2026 draft working budget (**ATTACHMENT A, pg. 43**).
- The committee discussed shifting Performance-Based Pay metrics to a tiered system, similar to Michigan (**ATTACHMENT B**). The committee reviewed a draft of the trauma center PBP tiered approach (**ATTACHMENT C**) and approved the tiered Performance-Based Pay (PBP) system for trauma centers.
- The committee will defer contractor PBP metrics until they are refined and mirror the tiered PBP system.

**MOTION GTCNC BUDGET COMMITTEE 2024-07-04:**

**Motion to adjourn**

**MOTION BY:** Courtney Terwilliger

**SECOND BY:** Dennis Ashley

**VOTING:** All members are in favor of the motion

**ACTION:** The motion **PASSED** with no objections and no abstentions

The meeting adjourned at 4:27 PM

Minutes by G. Saye.