



# GEORGIA TRAUMA COMMISSION

## GQIP Associate Trauma Medical Director Essential Functions

### I. Role Overview:

The GQIP associate trauma medical director assists the GQIP Trauma Medical Director in providing programmatic oversight as well as leadership to the trauma quality collaborative. The GQIP Associate Medical Director must be a board-certified surgeon interested in trauma and actively take trauma call at a designated trauma center. The GQIP Associate Medical Director, in conjunction with the GQIP Trauma Medical Director and GQIP director, should work closely with the Trauma Medical Directors and Trauma Program Managers within the state to identify performance improvement opportunities and achieve performance improvement goals. They should facilitate the development and dissemination of state-wide trauma guidelines and best practice protocols. The associate director must be currently certified in Advanced Trauma Life Support (ATLS), maintain personal involvement in the care of the injured, maintain education in trauma care, and maintain involvement in professional organizations.

### II. Duties and Functions:

#### a. Administrative

- i. Meet with the GQIP Trauma Medical Director and GQIP director twice a month.
- ii. Identifies opportunities from TQIP Collaborative reports.
- iii. Assists in developing agenda, participate in and lead parts of the GQIP portion of quarterly TMD/GQIP state meetings.
- iv. Participates in planning meetings for the GQIP winter and summer meetings, in addition to the GQIP session at the TQIP annual meeting
- v. Co-facilitates GQIP calls and in-person meetings
- vi. Participates in NSQIP meetings (when able) and NSQIP Winter Meeting
- vii. Develops and maintains relationships with trauma centers' leadership staff.  
Attends in the annual TQIP conference.
- viii. Acts as a contact person for medical questions/concerns regarding GQIP
- ix. Provides direction and mentor GQIP research fellow on the trauma-related projects.
- x. Stands in as acting GQIP Trauma Medical Director when need

#### b. Performance Improvement

- i. Establishes a collaborative culture to promote the sharing of information and data.
- ii. In collaboration with the GQIP Trauma Medical Director and GQIP director, develops goals and initiatives based on bi-annual TQIP reports, ArborMetrix data, and identified needs from collaborative members.



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- iii. Review center performance matrix summary bi-annually to identify high performers and opportunities.
- iv. Participates in the design and implementation of Collaborative-wide Quality Improvement efforts evaluating treatments and improving the care of patients.
- v. Acts as a consultant for quality initiatives within each participating institution
- vi. Works with clinical “champions” at participating hospitals to identify and implement “best practices” and to fast-track quality improvement efforts.
- vii. Facilitates discussions of evidence-based practice to improve trauma care based on information gained from the TQIP reports.
- viii. Facilitates workgroup development based on identified needs; provides direction and feedback as well as participate in workgroup meetings when able.
- ix. Assists in the review and interpretation of risk-adjusted data.
- x. Leads the development of PI projects based on risk-adjusted data.
- xi. Facilitates the rollout of the TQIP Best Practice guidelines to ensure all Georgia TQIP Collaborative members have access to the guidelines and all supporting documents.
- xii. Assists in facilitating case review discussions for performance improvement opportunities.
- xiii. Provides input regarding policies and procedures for GQIP around data integrity, participation, and confidentiality.
- xiv. Provides input and direction for the creation and annual review and updates of targeted quality improvement plan.

## III. Local, Regional, and National Involvement

- a. Maintains membership in national organizations such as the Committee on Trauma of the American College of Surgeons or the American Association for the Surgery of Trauma.
- b. Maintains membership in the Georgia Chapter of the Committee on Trauma of the American College of Surgeons.
- c. Assists with the development and critical review of GQIP publications in peer-reviewed journals and abstracts for oral and poster presentation.