



EMS Equipment Grant Frequently Asked Questions (FAQ)

GRANT APPLICATION

To whom should I send my grant application?

Applications will be submitted via the following link:

<https://form.jotform.com/262365427910155>

Upon completion, you will receive an email confirmation of receipt from Jotform. If desired, agencies may request a PDF copy of the application to complete.

The grant information and links will also be posted on our website:

<https://trauma.georgia.gov//FY2027emsequipmentgrant>

What agencies are eligible for the grant?

Georgia 911-zone providers

What is the grant for?

For the purchase of trauma-related approved equipment to equip 911-zone ambulances.

When is the application deadline for the FY 2027 grant?

Please submit your grant application by or before October 31, 2026.

Do I need to mail a copy of my grant application?

No, we no longer require mailed copies.

What happens after I submit my grant application?

The applicant will receive an email confirmation of receipt from Jotform. Each application will be sent to the Georgia Trauma Commission's Finance Operations Officer (FOO) for review. After review, the FOO will submit a Purchase Order (PO) to the Department of Public Health (DPH) to obtain the funds for your grant. PO submission and approval by DPH can take up to 30 days. After the PO is granted, the Georgia Trauma Commission sends the application to the Executive Director for signature, and the Business Operations Manager (BOM) submits the request to DPH for payment. The applicant will receive a Smartsheet notification that the application is in payment process. Once payment is sent out, the applicant will receive another final notification of payment.

When will be the next grant opportunity?

EMS equipment grant applications timeframes are determined by the GTC EMS Committee and may vary each year. Please ensure your contact information is up to date with the DPH Office of EMS and Trauma (OEMST).

Why wasn't I emailed about this grant?

We obtain our contact information from your DPH OEMST regional directors. If you need to update your contact information, please reach out to your regional director to update. Please make sure to visit our website for grant announcements.



Can I submit my application after the deadline?

No, we have hard cut-off dates to ensure we assign the funds by the State's Fiscal Year Deadline.

Can I include shipping/freight in the costs?

Yes

Is it ok if my request is over or under the allotted amount?

Yes, if you are over, you will only receive up to the agency's award amount. If you are under, you will receive the amount applied for.

My peak count has changed from last year; can I update my count?

We are using the peak count provided during last year's application for this allocation. Agencies can note their updated peak count for next year's grant cycle within the current grant application.

What about my total ambulance count?

The GTC has shifted to the peak-demand staffed ambulance counts moving forward.

What is a "peak count"?

The peak number of ambulances that are scheduled and staffed on a consistent basis.

We are planning to leave the zone. Can we still apply for grant funding?

This grant is intended for agencies remaining in the zone through the end of the fiscal year.

What is the RTAC, and why does a liaison need to attend?

Regional Trauma Advisory Committees (RTACs) are administrative bodies within each EMS region, composed of trauma healthcare stakeholders focused on improving the Georgia Trauma System. An RTAC aims to develop, implement, and monitor a regional trauma system plan to facilitate a regional network. Each region's RTAC meets quarterly. Some RTACs have noted a lack of participation from local EMS agencies. The Georgia Trauma Commission will require 50% (2 of 4) meeting participation from grant recipients. Each RTAC Coordinator will track meeting attendance to ensure compliance with the grant terms.

Who can be an RTAC attendance liaison?

Any representative within the local EMS agency can act as a liaison. If the agency is represented, they will receive attendance credit.

EQUIPMENT

Can I submit an item that has already been ordered?

Yes, you can list items purchased within the year as a reimbursement.

What if the item we want isn't on the approved list or has been removed?

*You can submit items for approval by filling out a Special Request Form and submitting by the deadline for special request. Please note, the special request deadline occurs **before** the grant application due date.*



GEORGIA TRAUMA COMMISSION

What happens after I submit my Special Request Equipment Form?

Special Requests are compiled and submitted to the GTC EMS Committee for review. The committee will vote on whether to approve or deny each item. You will be notified of the outcome by Georgia Trauma Commission Staff.

Can I submit a special request after the deadline?

No, the deadline ensures the EMS Committee has time to approve or deny requests prior to the application deadline.

Does the equipment I purchase have to be a specific brand/type?

No. If the equipment meets the requirements listed on the approved list, we will accept the request.

Do I need to keep a copy of equipment purchased with grant funds?

Yes, the Applying organization shall preserve and make available its records for a period of five (5) years from the date of final payment under this agreement or for such period (if any) as is required by applicable statute.

PAYMENT

How long will it take to receive our grant funds?

It can take up to 60 days after receipt confirmation. The longest wait is for State Purchase Order approval; we cannot expedite this State process.

Can I change my payment method from check to direct deposit?

Since the state has recently transitioned to the new GA@Work system, active suppliers are now responsible for requesting any updates or changes to their information.

The link to the supplier portal is: [Supplier Login or Join JAGGAER Supplier Network](#).

Can I update our agency's payment address?

Since the state has recently transitioned to the new GA@Work system, active suppliers are now responsible for requesting any updates or changes to their information.

The link to the supplier portal is: [Supplier Login or Join JAGGAER Supplier Network](#).

If you have any other questions, do not hesitate to reach out to the Georgia Trauma Commission Office, gtcbusinessops@gtc.ga.gov