

BURN CENTER CRITERIA

EXHIBIT 1

Burn Center shall complete the following actions, tasks, obligations, and responsibilities.

A Readiness Services Program

The Burn Center agrees that readiness services costs covered by this agreement are for the period **01 July 2023 through 30 June 2024** and include the following requirements for funding:

- 1) **The Burn Center must be ABA verified before July 1st of each fiscal year of the contract to be eligible for funding. The burn center will submit the letter of verification (full or provisional) from the American Burn Association on or before October 1st of each fiscal year.**
- 2) Ensure that at least 25 percent of “Readiness Services Program” funds under this Agreement will be or have been paid to eligible physicians providing trauma-related services to trauma patients receiving such services at Burn Center’s facility during the covered period.
- 3) Provide to Commission a final report at the end of the agreement period documenting the use of Readiness Services Program funding provided through the Agreement.

FY 2024 Performance-Based Payment (PBP) Program

Starting with FY 2024, the Burn Center Performance-Based Program Services (“PBP”) is prospective. Consistent with Centers for Medicare and Medicaid Services (CMS) principles, the current PBP performance impacts future PBP Readiness Service Program payments. The FY 2024 portion of the PBP funding is based on the results of the Trauma Center’s performance on the FY 2023 PBP criteria, as validated in the FY 2023 Scorecard. For FY 2024, the Commission has determined that **fifty percent (50%)** of Readiness Services Program funding available to Burn Centers will be linked to the Performance Based Program Services (PBP). Total Readiness Services Program funding awarded to the Burn Center will include the PBP funding determined by the satisfaction of PBP criteria. The PBP Scorecard included in the contract must be submitted to the Commission office on or before 15 April 2024. Burn Centers will be notified in June 2024 of compliance to PBP criteria, and total amount of Readiness Services Program funding to be awarded for FY 2025.

Performance Based Program Service Criteria for Burn Centers are:

- 1) Participation in Trauma Medical Directors (TMD)/GA COT/GQIP Conference Calls. Seventy-five percent (75%) call attendance by Burn Center Medical Director or another designated physician representative is required to satisfy this criterion. Meeting attendance rosters will be used to verify attendance. (5% value).
- 2) Participation by Burn Program Manager or other designated representative in Georgia Committee for Trauma Excellence (GCTE) meetings. Seventy-five percent (75%) attendance by burn program manager or another designated representative is required to

satisfy this criterion. Meeting attendance rosters will be used to verify attendance. (5% value)

- 3) Attendance at the Summer 2023 Day of Trauma GQIP by both the Burn Medical Director (or designated physician) meeting and the Burn Program Manager (or designee). Meeting sign-in roster will be used to verify attendance. (5% value)
- 4) Attendance at the 2024 Winter meeting by the Burn Medical Director (or designated physician), Burn Program Manager, and Senior Executive (or designee) Meeting sign-in roster will be used to verify attendance. (5% value)
- 5) Participation in Trauma Administrators Group by senior executive accountable for the Burn program or designated executive that is not the Burn Program Manager equivalent. Seventy-five (75%) call attendance by Burn Center Administrator or designated executive representative is required to satisfy this criterion. Meeting attendance roster will be used to verify attendance. (5% value)
- 6) Each member of the Multidisciplinary Peer Review Committee must attend at least 50% of the Multidisciplinary Peer Review Committee meetings. Multidisciplinary Trauma Peer Review Committee membership is defined by most recent publication of the ABA Burn Center Verification Criteria (ameriburn.org). Member attendance is tracked by the burn center monthly or quarterly, depending on meeting frequency. The compliance timeframe is defined as a continuous twelve-month period between January 1, 2023, and December 31, 2023. Compliance will be self-reported by the burn center. (5% value)
- 7) Identify two quality metrics with associated registry-generated reporting for tracking and sharing as part of the GQIP statewide quality collaborative. Metrics to be validated and approved by GQIP Program Manager & Medical Director. (5% value)
- 8) Regular participation by the burn program in regional education related to burn care as described in. The Office of EMS and Trauma validates participation as part of OBCPE. (0% value)
- 9) Attendance at regional, national, or international burn continuing education meetings by burn surgeon(s), burn nursing leader & burn therapists. (5% value)
- 10) Participation by burn program staff member in Burn Center Workgroup. Meeting attendance rosters will be used to verify attendance. (5% value)
- 11) Current Burn Center Medical Director to be a member of the Georgia Chapter Committee on Trauma (COT). Membership will be assessed in April 2024. (5% value)

B Registry Services Program

- 1) **In support of data collection efforts that drive key performance improvement initiatives for the Georgia Trauma System, Registry funding support will continue for centers pursuing initial or re-verification by the American Burn Association for up to two contract years.**

- 2) Funding will be provided to assist Burn Center in maintaining trauma registry services during the course of this Agreement.
- 3) Trauma Center will submit trauma registry data and trauma program reports as required by the Georgia Department of Public Health.
- 4) Trauma Center will submit registry data as required by the Georgia Quality Improvement Program (GQIP).
- 5) Trauma Center will maintain the ESO Trauma Registry.

C Both Parties Agree:

- 1) Burn Center will participate and provide technical support and leadership in Regional Trauma Advisory Committee (RTAC) development activities in the respective EMS Region.
- 2) A member of the trauma service will participate in the hospital's disaster committee.
- 3) The amount of funding allocated to each "Burn Center" shall be determined through statistical analysis of data submitted to the Commission. The calculation shall determine the amount payable to the Trauma Center and physicians.
- 4) Burn Center will not charge administrative fees to manage this Agreement. It is understood the cost claimed by the Trauma Center is all-inclusive.
- 5) The Commission will proportionately increase the Agreement amount for all Burn Centers should additional funds be available to the Commission for reallocation **during FY 2024**.
- 6) The Commission will proportionately reduce the Agreement amount for all Burn Centers should additional budget reductions be recommended by the Governor's Office of Planning and Budget.

EXHIBIT 2
RATE SCHEDULE

BURN CENTER NAME	AGREEMENT NUMBER
BURN CENTER CONTACT NAME	TAX ID NUMBER

Remit Invoices as PDF by email to:

gtcbusinessops@gtc.ga.gov

DESCRIPTION OF SERVICES	Amount per Unit of Measure	Unit of Measure	Number of Units	Total Approved Budget
Readiness Services Program				
Performance Based Payment Services Program		Percentage Satisfied	Possible 80% of Total Readiness Services	
Uncompensated Care Reimbursement Services Program		Lot	1	
Registry Services Program		Lot	1	
TOTAL				

EXHIBIT 3

INVOICE SUBMISSION DATES AND REQUIRED DOCUMENTATION

Due Dates:	Invoice and Deliverable:	Description:	Documentation:
15 August 2023		Copy of signed signature page of GTC2024.1 in PDF format emailed to gtcbusinessops@gtc.ga.gov Burn Center will notify Commission staff if original signature hard copies are required.	
31 January 2024	First Bi-Annual Invoice Deliverable	All Registry Services Program funding Confirmation that all FY 2023 Commission-directed eligible physician funding has been distributed.	Invoices are to be in PDF format only, signed and dated and submitted via email. Invoice template to be provided to Burn Center. Submit all Invoices and confirmations to: gtcbusinessops@gtc.ga.gov
15 April 2024	FY 2024 Scorecard	Confirmation, via the submission of "PBP Scorecard", for percentage of FY 2023 Performance Based Program (PBP) criteria met.	The percentage of PBP criteria met will be reported via PBP Scorecard to GTC by April 15, 2023. Submit all Scorecards to: gtcbusinessops@gtc.ga.gov
31 July 2024	Second Bi-Annual Invoice Deliverable	All Readiness Service Program Dollars All CY 2021 Uncompensated Care Reimbursement Services Program funding A final report documenting the use of Readiness Services Program funding provided by this Agreement. Report on how CY 2020 physician Uncompensated Care Reimbursement Services Program dollars were distributed.	Invoices are to be in PDF format only, signed and dated and submitted via email. Invoice template to be provided to Burn Center. Submit all Invoices and confirmations to: gtcbusinessops@gtc.ga.gov Readiness report provided as a statement on the deliverable template. Distribution confirmation provided as a statement on the deliverable template.