

APPROVED
01.22.24



GEORGIA TRAUMA COMMISSION

Trauma Administrators Committee

Meeting Minutes

Monday, October 23, 2023

10:00 AM-11:00 AM

Zoom

[Meeting Material](#)

COMMITTEE MEMBER MEETING ATTENDANCE	
COMMITTEE MEMBERS	REPRESENTING
Dr. Patrice Walker Dr. Regina Medeiros Cindy Hoggard Sheila Bennett Tifani Kinard Rana Roberts April Dukes Brad Griffin Jane Echols Amy Davis C. Brian Delashmitt Ross Kemp Amy Griffin Shelly Harrell Jeffery Harden Angela Gary Becky Weidler Dee Burkett Jan Tidwell Bill Tustin Marty Wynn Mark Schreiber Karim Godamunne	Committee Chair , Atrium Health Navicent Medical Center, CMO Georgia Trauma Commission, Secretary-Treasurer Advent Health Redmond, Director of Emergency and Trauma Atrium Health Floyd, SVP/Chief of Patient Services Atrium Health Polk Medical Center, VP of Rural Health Children's Healthcare of Atlanta, Director, Trauma, Transport, and Transfer Center Crisp Regional Hospital, CNO, VP PCS Doctors Hospital of Augusta, COO Joseph M. Still Burn Center, VP Burn Services Effingham Health System, Executive Director of Nursing- Trauma Admin Hamilton Medical Center, EVP-CMO HCA, Fairview Park Hospital, COO J.D. Archbold Memorial Hospital, CNO/Sr. VP of Patient Care Memorial Health University Medical Center, VP of Development and Strategic Planning Memorial Health Meadows Hospital, CNO Northeast Georgia Medical Center, Exec Director Trauma/Emergency/Obs Services Northside Gwinnett, Director of Emergency, Trauma, and Patient Flow Piedmont Athens Regional, Exec Director, Patient Services Piedmont Cartersville, CNO Piedmont Columbus Regional, COO Piedmont Walton, CFO Wellstar MCG Health, CNO Wellstar North Fulton Hospital, CMO
APPOINTED DESIGNEES	REPRESENTING
Christopher Ruiz Judean Guinn Susan Jackson Jay Connelly	Doctors Hospital of Augusta, VP of Trauma Services Hamilton Medical Center, VP/CNO Morgan Medical Center, Director of Quality and Safety Piedmont Henry, Dir. Trauma and Stroke

COMMISSION MEMBERS PRESENT	STAFF AND OTHER ATTENDEES PRESENT
Dr. Michelle Wallace, GTC Member Dr. Regina Medeiros, Secretary-Treasurer	Elizabeth V. Atkins, GTC, Executive Director Gabriela Saye, GTC, Executive Assistant Gina Solomon, GTC, GQIP Director Tracy Johns, Atrium Health Navicent Medical Center, TPM Jane Gray, Phoebe Putney Memorial Hospital, COO

Call to Order: (00:01:20 on the recording)

The meeting was called to order at 10:00 AM with twenty-two committee members and four committee member designees present. Dr. Walker introduced herself as the Chief Medical Officer for Atrium Health Navicent Medical Center and the new Trauma Administrators Committee Chair.



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Approval of July 24, 2023 Meeting Minutes: (00:02:44)

Dr. Walker asked for a motion to approve the previous meeting minutes.

MOTION GTCNC TRAUMA ADMINISTRATORS COMMITTEE 2023-10-01:

Motion to approve July 24, 2023, meeting minutes as submitted.

MOTION BY: Becky Weilder

SECOND BY: Dee Burkett

VOTING: All members are in favor of the motion.

ACTION: The motion **PASSED** with no objections nor abstentions

GTC/TCAA Updates (00:03:30)

Presented by Dr. Regina Medeiros

After the meeting minutes approval, Dr. Walker asked Dr. Regina Medeiros to provide any Georgia Trauma Commission updates:

Dr. Medeiros reviewed the Office of Inspector General's (OIG) audit notice, advising they will be reviewing Medicare payments for trauma claims due to concern of improper billing for trauma team activations (**ATTACHMENT A**).

The scope of the OIG audit was reviewed, and its potential impact on reimbursement. It was noted that Georgia facilities could be selected.

Dr. Medeiros concluded the presentation by encouraging centers to stay proactive:

- Establish a Trauma Program Finance PI Committee (FPI)
- Develop finance policies and procedures to guide billing practices and denials management
- Develop financial dashboards to review quarterly and identify potential problem areas

2024 Proposed Meeting Dates (00:09:52)

Presented by Dr. Patrice Walker

The committee reviewed the 2024 meeting dates (**ATTACHMENT B**). Dr. Walker asked if there were any concerns with the proposed cadence. It was noted that performance-based pay (PBP) is tied to Trauma Administrator attendance.

Becky Wielder suggested moving the July meeting to August to allow more time between the May meeting. Dr. Walker will double-check with Elizabeth Atkins to ensure an August committee date can be accommodated.

May 2024 Chateau Elan Meeting Update (00:10:32)

Presented by Dr. Patrice Walker

Dr. Walker discussed the GQIP Winter Meeting, typically held in February, has transitioned to the GQIP Spring Meeting set to take place May 20-22, 2024, at Chateau Elan. The Trauma Administrators will meet on Monday, May 20, 2024, in the afternoon, the day before the GQIP meeting.



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Educational Needs – TCAA Finance (Part 2 from Barnsley) (00:15:13)

Presented by Dr. Patrice Walker

Dr. Walker informed the committee that a Trauma Center Association of America (TCAA) Finance Workshop Part II may occur during the GQIP Spring Meeting. The Finance Workshop Part I was presented during the 2022 GQIP Winter Meeting at Barnsley and received positive feedback. Elizabeth Atkins has contacted TCAA to confirm their availability; more information to come.

Dr. Medeiros asked if the committee knew their trauma program roles and if a review was required. Most committee members advised they already knew the different roles within their trauma program.

FY 2025 Trauma Center PBP Review & Feedback (00:21:12)

Presented by Dr. Regina Medeiros and Katie Hamilton

The committee was tasked to review the FY 2025 performance-based pay (PBP) draft (**ATTACHMENT C**). Dr. Medeiros encouraged members to review the meeting attendance requirements to prepare for upcoming travel authorizations within your facilities. It was highlighted that the Georgia Trauma Commission requires in-person TQIP participation for the Program Manager, the Medical Director, and the Registrar. Meeting attendance requirements are tied to a portion of your center's funds.

Katie Hamilton reviewed the following upcoming proposed changes to the FY 2025 PBP:

All Centers	Rationale
1. Added back maintenance of registry record closure rate of 80% within 60 days.	1. Ensures contemporary data available for risk adjusted benchmarking
2. GQIP data submission requirement timeframe	2. Ensures contemporary data available for risk adjusted benchmarking
Level III Trauma Centers	Rationale
1. ACS Verification requirement extended to FY 2026	1. ACS has extended timeframes for consultative visits due to backlog of visits from COVID and transition to new standards
Level IV Trauma Centers	Rationale
1. NTDB data submissions changed to annual	1. Compliance with NTDB requirements and decrease burden of submissions
2. Submission of PI Plan	2. To ensure all level IV centers have a PI plan that addresses all required components to effectively identify and resolve patient care opportunities

The FY 2025 PBP is in draft and set to be approved during the November Commission meeting. If you have any feedback or concerns regarding the criteria, please email gtcbusinessops@gtc.ga.gov.

Summary of Meeting and Action Items(00:31:10)

Presented by Dr. Patrice Walker



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Prior to adjournment, the group discussed the progress of the finance dashboard. Dr. Medeiros stated she could share what her facility is currently doing. Still, there is a need for Trauma Administrator collaboration to determine what our finance dashboard could look like and determine KPIs. Dr. Walker suggested discussing the finance dashboard during the in-person meeting in May.

- Dr. Medeiros reviewed the Office of Inspector General's (OIG) audit notice, advising they will be reviewing Medicare payments for trauma claims due to concerns of improper billing for trauma team activations (**ATTACHMENT A**).
- 2024 Trauma Administrators Committee dates were reviewed (**ATTACHMENT B**). It was suggested to move the July meeting to August. Dr. Walker will follow up with Elizabeth Atkins to confirm the alternative date.
- Dr. Walker reviewed the transition of the upcoming GQIP meeting from Winter to Spring. The meeting dates are May 20-22, 2023 at Chateau Elan.
 - The Trauma Administrators are set to meet in person on Monday, May 20th.
 - The GQIP meeting will take place on Tuesday, May 21st.
 - Elizabeth Atkins has contacted TCAA to confirm their availability for a Finance Workshop Part II; more information to come.
- The proposed FY 2025 performance-based pay criteria changes were reviewed (**ATTACHMENT C**). The FY 2025 PBP is in draft and will be reviewed and approved during the November Commission meeting. If you have any feedback or concerns regarding the criteria, please email gtcbusinessops@gtc.ga.gov.
- The committee will discuss the finance dashboard during the May in-person meeting.

The next committee meeting is scheduled for Monday, January 22, 2024, at 10:00 AM via Zoom.

The meeting adjourned at 10:40 AM.

Minutes Respectfully Submitted by Gabriela Saye