

APPROVED
08.10.23

Georgia Committee for Trauma Excellence (GCTE)

June 1, 2023

2:00 PM-4:00 PM

[Trauma.ga.gov meeting link](https://trauma.ga.gov/meeting-link)

Tracy Johns, Atrium Health Navicent

GCTE Chair

EXECUTIVE MEMBERS PRESENT	REPRESENTING
Jesse Gibson <i>Chair, former</i>	Northeast Georgia Medical Center
Tracy Johns, <i>Chair</i>	Atrium Health Navicent
Lynn Grant, <i>Vice-Chair</i>	Fairview Park Hospital
Kristal Smith, <i>Injury Prevention and Outreach</i>	Atrium Health Navicent
Kelli Vaughn, <i>Registry</i>	John D. Archbold Memorial Hospital
Kyndra Holm, <i>Education</i>	Augusta University
Karen Hust, <i>Performance Improvement</i>	Piedmont Walton

ATTENDEES		
FIRST NAME	LAST NAME	COMPANY
Suzanne	Gardner	AdventHealth Redmond
Cindy	Hoggard	AdventHealth Redmond
Nicole	Sundholm	AdventHealth Redmond
Monica	Trotter	AdventHealth Redmond

ATTENDEES

Rachel	Graham	Atrium Health Floyd
Katie	Hasty	Atrium Health Floyd
Matthew	O'Rourke	Atrium Health Floyd
Melissa	Parris	Atrium Health Floyd
Crystal	Wynn	Atrium Health Floyd
Robyn	Axlund	Atrium Health Navicent
Josephine	Fabico-Dulin	Atrium Health Navicent
Tracy	Johns	Atrium Health Navicent
Kristal	Smith	Atrium Health Navicent
Dawn	Truett	Atrium Health Polk Medical Center
Brian	Bays	Augusta University
Dawn	Faircloth	Augusta University
Ashley	Faircloth	Augusta University
Kyndra	Holm	Augusta University
Nancy	Pritz	Augusta University
Patricia	Smith	Augusta University
Alicia	Cochran	Children's Healthcare of Atlanta
Susanne	Edwards	Children's Healthcare of Atlanta
Hunter	Kurek	Children's Healthcare of Atlanta
Bianca	Macklin	Children's Healthcare of Atlanta
Kendra	Mosley	Children's Healthcare of Atlanta
Michael	Patterson	Children's Healthcare of Atlanta
Dianne	Potter	Children's Healthcare of Atlanta
Briona	Whitehead	Children's Healthcare of Atlanta
Ashley	Bullington	Crisp Regional Hospital
Janann	Dunnavant	Crisp Regional Hospital
Christopher	Ruiz	Doctors Hospital of Augusta
Michael	Johnson	DPH -OEMST
Danlin	Luo	DPH -OEMST
April	Moss	DPH -OEMST

ATTENDEES

Marie	Probst	DPH -OEMST
Charley	Kendziorski	Effingham Health System
Lindsey	Lewis	Effingham Health System
Amy	Watson	Effingham Health System
Brooke	Marsh	Emanuel Medical Center
Gail	Thornton	Emanuel Medical Center
Lynn	Grant	Fairview Park Hospital
Elizabeth	Benjamin	Grady Memorial Hospital
Kenya	Cosby	Grady Memorial Hospital
Andrea	Costanzo	Grady Memorial Hospital
Joy	Eleby	Grady Memorial Hospital
Jennifer	Freeman	Grady Memorial Hospital
Courtney	Lowry	Grady Memorial Hospital
Sarah	Parker	Grady Memorial Hospital
Madeline	Parks	Grady Memorial Hospital
Stacey	Shipley	Grady Memorial Hospital
Barbara	Thomas	Grady Memorial Hospital
Lawrence	Blair	Grady Memorial Hospital
Rebecca	Chatman	Grady Memorial Hospital
Ashley	Steele	Grady Memorial Hospital
Rocky	Rothenberg	Grady Memorial Hospital
Kim	Brown	Hamilton Medical Center
Lauren	Zavala	Hamilton Medical Center
Robert	Horton	HCA/PARALLON
Farrah	Parker	JMS Burn Center
Jessica	Davis	John D. Archbold Memorial Hospital
Mary Beth	Goodwin	John D. Archbold Memorial Hospital
Kelli	Vaughn	John D. Archbold Memorial Hospital
John/Shae	Dekle/Perez	Liberty Regional Medical Center
Karrie	Page	Memorial Health Meadows Hospital

ATTENDEES

Whitney	Williamson	Memorial Health University Medical Center
Christie	Mathis	Morgan Medical Center
Jesse	Gibson	Northeast Georgia Medical Center
Linda	Greene	Northeast Georgia Medical Center
Jessica	Mantooth	Northeast Georgia Medical Center
Leigh	Pack	Northeast Georgia Medical Center
Jackie	Payne	Northeast Georgia Medical Center
Barlynda	Bryant	Northside Hospital Gwinnett
Nadirah	Burgess	Northside Hospital Gwinnett
Tracy	Harris	Northside Hospital Gwinnett
Sarah	Holcombe	Northside Hospital Gwinnett
Colleen	Horne	Northside Hospital Gwinnett
Rayma	Stephens	Northside Hospital Gwinnett
Dana	Davis	Northside Hospital Gwinnett
Kristin	Brooks	Piedmont Athens
Ana	Delgado	Piedmont Athens
Shannon	Thomas	Piedmont Athens
Jerry	McMillan	Piedmont Cartersville Medical Center
John	Pope	Piedmont Cartersville Medical Center
Mary	Bizilia	Piedmont Columbus Regional
Marilyn	Dunlap	Piedmont Columbus Regional
Kelly	Gasser	Piedmont Columbus Regional
Shalonda	Wright	Piedmont Columbus Regional
Justin	Keeton	Piedmont Henry
Marylynn	Sullivan	Piedmont Henry
Marylynn	Sullivan	Piedmont Henry
Karen	Hust	Piedmont Walton Hospital
Kimberly	Reusmann	Piedmont Walton Hospital
Brian	Dorriety	RTAC Region 7
Emily	Brown	South Georgia Medical Center

ATTENDEES		
Jolleen	Thies	South Georgia Medical Center
Winston	Charles	Wellstar Cobb
Alyssa	Monda	Wellstar Cobb
Roger	Smith	Wellstar Cobb
Cristina	Soto-olvera	Wellstar Cobb
Megan	Dawson	Wellstar Kennestone
Karen	Johnson	Wellstar Kennestone
Jamie	Van Ness	Wellstar Kennestone
Danielle	Johnson	Wellstar Kennestone / RTAC 3
Dana	Bouse	Wellstar Kennestone Hospital
Julie	Freeman	Wellstar Kennestone Hospital
Jaina	Carnes	Wellstar North Fulton
Rhonda	Jones	Wellstar North Fulton
Taitiana	Woods	Wellstar North Fulton
Kerry	Carter	Wellstar Paulding
Victoria	Carter	Wellstar Paulding
Grace	Mills	Wellstar Paulding
Susan	Baldrige	Wellstar Spalding Medical Center
Vaughn	Tejedor	Wellstar Spalding Medical Center
Rachel	Hand	Wellstar West Ga Medical Center

TOPIC	DISCUSSION
Call to Order/Approval Mins Intro of New Members	<p>Tracy Johns, Committee Chair, called the meeting of the Georgia Committee for Trauma Excellence (GCTE), a committee of the Georgia Trauma Commission (GTC), to order at 2:00 pm. A quorum was established, with six executive members present. Kyndra Holm joined the meeting after the roll call.</p> <p>After the roll call, Tracy Johns requested an amendment to the March meeting minutes: page 7, under performance improvement, mentorship is working on several items, but the primary purpose of the</p>

TOPIC	DISCUSSION
	<p>group is mentorship. Lynn Grant asked if any other amendments were needed, hearing none; Lynn asked for a motion to approve.</p> <p><u>MOTION GCTE 2023-06-01:</u> Motion to approve March 1, 2023, meeting minutes with amendments MOTION: Danielle Johnson SECOND: Jesse Gibson DISCUSSION: Amendment to page 7 to include the primary purpose of the mentorship group is mentorship. ACTION: The motion <u>PASSED</u> with no objections nor abstentions</p> <p>After minutes approval, Lynn Grant asked new committee members to introduce themselves.</p>
<p>Georgia Trauma Commission (GTC) Update</p>	<p>Liz Atkins provided an update on behalf of the Georgia Trauma Commission:</p> <ul style="list-style-type: none"> • FY 2024 contracts will be delayed due to delayed budget approvals. We anticipate FY 2024 contracts to release the third week of June. • Designated trauma centers who weren't historically included in the funding, are now included. They will be contracted for funding and subject to performance-based pay metrics. • The Commission will require contracted centers to submit their ACS verification letter to gtcbuisnessops@gtc.ga.gov. The deliverable and details will be outlined within your center's contract. <p>The group discussed the GQIP Summer Meeting and the need for a closed session in the afternoon to protect confidentiality. Gina explained that close-session attendees will need to sign confidentiality agreements similar to a center's peer review process. It will be limited to licensed personnel to meet peer review standards. There will be an open meeting morning session for other GQIP meeting attendees. Please reach out to gina.solomon@gtc.ga.gov for any questions regarding the GQIP Summer Meeting.</p> <p>Katie Hamilton presented ATTACHMENT A and reviewed changes to the trauma center contracts for fiscal year 2024, including transitioning to semi-annual invoice payments.</p>

TOPIC	DISCUSSION
	<p>Committee members were reminded to verify meeting attendance to avoid loss of performance-based pay percentages by scanning the QR code, clicking the link within the Zoom chat, or emailing gtcbusinessops@gtc.ga.gov. Attendees should always verify their attendance within the meeting minutes.</p> <p>Katie confirmed that the results submitted for FY 2023 will be the funding distribution in FY 2024. Your first invoice will be due January 31st, and your second invoice will be due July 31st. Centers are still responsible for tracking their FY 2024 performance, which will determine your FY 2025 funding distribution. Gina added that PBP scorecard data will be validated from the GQIP Central Site.</p>
Office of EMS & Trauma Update	<p>Marie Probst provided the following updates:</p> <ul style="list-style-type: none"> • The OTCPE and burn forms were reviewed and completed. Please log into the License Management System (LMS) to review April Moss’ feedback. Please reach out to April for any questions or concerns, april.moss@dph.ga.gov • The Q4 report form opens June 15th and will be due July 15th. The form has a 10-day grace period for late submissions and will close July 31st. • FY 2024 forms are being revised based on center recommendations. If you have any suggestions for form revisions, please let Marie know, Marie.Probst@dph.ga.gov. • The registry data download for 2023 data records are on hold until ESO distributes the 2023 SDL file. The SDL file is delayed due to national and state changes that we have to make. We anticipate to have the file out by late July or sooner. An email was sent out yesterday to advise the download has been postponed. • We need to verify the record counts for the 2021 and 2022 data that has been imported into the Georgia Patient Registry. <p>April Moss provided the following updates:</p> <ul style="list-style-type: none"> • Please ensure our office receives your ACS letters to update our records and keep your designations current. You can email them to april.moss@dph.ga.gov. • We have a couple of upcoming ACS visits. Thank you for being willing to let us participate and be a part of that with you. • We have a new level III facility on boarding this month.

TOPIC	DISCUSSION
	<ul style="list-style-type: none"> We are wrapping up the interview process for the trauma coordinator position and it will be filled soon. <p>Michael Johnson added we also finished up the interviews for the Assistance of Care Medical Director this week and will be filled as well.</p>
<p>Georgia Trauma Foundation Update</p>	<p>Cheryle Ward provided the following updates:</p> <ul style="list-style-type: none"> Our Continuing Education Instructors Database will be known by the acronym CEID, pronounced seed. The database is an online repository that will house faculty information for various state and nationally approved continuing education programs. Right now, it includes six programs: ATCN, ATLS, ENPC, Cadaver Lab, PALS, PEARS, RTTDC, and TNCC. <p>Each center will get one username and password for access, which will go out in the next couple of weeks. Cheryle briefly reviewed the database and its functions with the committee.</p> <p>As faculty expiration dates come up, we will remove them from the database until we get the new credential dates. You can contact Cheryle by email or phone to update your expiration dates: cheryle@georgiatraumafoundation.org, 404-394-2912 or through http://georgiatraumafoundation.org/. Course cards are not required for proof of expiration.</p> <p>In the future, each trauma center will fill out and send the information sheet to add a qualified instructor to the database.</p> <ul style="list-style-type: none"> Another ongoing project is the coordination of continuing education programs for rural providers. It is grant funded and will allow us to hold classes, free of charge, at different rural locations across the state. The objective is to provide a minimum of 48 continuing education courses in the state's rural communities over the next four years. We'll be working closely with GCTE Education Subcommittee for assistance. The courses will allow us to expand the database faculty and help identify rural training sites that can be used for course instruction well beyond the life of the grant. The Foundation is looking for ways to connect with your trauma patients so we can share their stories of survival. The only way that we can do this successfully is with your help. With the

TOPIC	DISCUSSION
	<p>patient's permission, we would like you to share their contact information with us to highlight the victories of the trauma system. Their stories could be included in a newsletter, highlighted on our website, shared at a fundraiser or other events. Sharing trauma survivor story supports standard 5.28.</p> <p>If you have any questions on any of the Georgia Trauma Foundation projects or would like to share trauma survivor stories, please contact Cheryle at: cheryle@georgiatraumafoundation.org, 404-394-2912, or through http://georgiatraumafoundation.org/</p> <p>Tracy Johns reviewed standard 5.28, ATTACHMENT B. It primarily applies to trauma centers level I, II, III and pediatric trauma center levels I and II, indicating centers should adopt a means of facilitating the transition of patients into the community using patient-centered strategy. It is not a requirement, but it is important.</p>
<p>Georgia Quality Improvement Update</p>	<p>Gina Solomon provided a brief review of GQIP’s latest activities:</p> <ul style="list-style-type: none"> • In the next week or so you'll be getting your Spring TQIP Performance Matrix Summary from me. • We are working on pulling together two new workgroups: VTE and time to care. Last month, we sent a survey out for workgroup sign up and I will resend it out soon. The TBI workgroup will sunset after the summer meeting. • Arbormetrix is still on target for a mid-September go-live. We are working through some date issues in the test files. • Marie mentioned that there are no downloads to the state ImageTrend Patient Registry for 2023 until the updates go out, the same goes for the GQIP Central Site. A few centers have downloaded their first quarter of 2023, which may need to be re-downloaded. I have reached out to ESO to clarify.
<p>Subcommittee Reports</p>	<p>Education: Kyndra Holm provided the following updates:</p> <ul style="list-style-type: none"> • We are closing up some of our projects from last year, the acute kidney injury and the time to transfer. • We're going to be partnering with the Georgia Trauma Foundation on the Office of Rural Health grant to help bring trauma-focused education into rural hospitals. We'll be talking about it a little bit more at Tuesday's upcoming education subcommittee meeting.

TOPIC	DISCUSSION
	<p>Pediatric: No updates</p> <p>Performance Improvement: Karen Hust provided the following updates:</p> <ul style="list-style-type: none"> • Acknowledging that goal for decreasing the time to definitive care, the PI subcommittee is focusing on decreasing the trauma patient’s hospital time at the initial hospital. All centers participating in the PI Subcommittee have been tasked with identifying all of the touch points for trauma patients in their facilities and identifying where we have opportunities to decrease minutes. We will evaluate the processes associated with each touch point with chart audits to identify the current times and outliers and do a deep dive on those individual patients to see where we can decrease overall minutes. After we've implemented some interventions and have some data, we may be able to publish those facilities that have been able to shave off significant time by improving their processes. The next meeting is the 27th of this month. <p>Registry: Kelli Vaughn updated the Committee.</p> <ul style="list-style-type: none"> • The subcommittee met on April 27th and had ESO present an update on the current national patches and revisions. They were clear that they will not work on any state patches or updates until the ACS upload is corrected. • The Georgia Trauma Commission has allocated funding to support the AIS 2015 transition that starts January 1, 2025. More to come on that as we move forward with training. • The GTC Rehab Committee has asked to report where our patients are discharged to rehab facilities. Starting June 1st, we are asking to free text the rehab facility names into the registry. • The 2023 Data Dictionary was approved and distributed. It is posted on the DPH website. <p>Gina added the registry subcommittee asked for a couple 2023 changes and ESO provided feedback on the things they are able to do. They will not be able to be done until the national update is completed. There will be more information coming out about those and they will be added to the dictionary when the time comes.</p> <p>Injury Prevention and Outreach: Kristal Smith provided an update on activities:</p> <ul style="list-style-type: none"> • Bingocize is going well with several centers participating and coming on board.

TOPIC	DISCUSSION
	<ul style="list-style-type: none"> • We recently had a crossover webinar event with the Pediatric Subcommittee. We had multiple speakers presenting about child abuse awareness month. • Thanks to everybody that participated in the national Stop the Bleed Day webinars. • Georgia Stay Safe Week will start the third week in June. Please visit www.georgiastaysafe.org and fill out the collaborators survey to advise what you did last year or what you need this year. • We have two multiverse exercises coming up • Yesterday, Piedmont Henry hosted our Surge Readiness Course. It turned out to be a multi-regional, multi-center event. <p>We love to see everybody's posting for Trauma Awareness Month, Trauma Survivors Day, and Stop the Bleed month. Please keep posting and doing the good things you're doing.</p>
<p>2022 Standard Review: 2.8-2.11</p>	<p>Tracy Johns reviewed ATTACHMENT C, first reviewing the Trauma Medical Director requirement for trauma centers level I, II, III and pediatric trauma center levels I and II. Tracy emphasized the need to provide evidence of trauma-related continuing education and attendance at national/regional trauma organization meetings. The ACS Pre-Review Questionnaire (PRQ) asks for proof of the trauma medical director's responsibility and authority. Tracy recommended the wording should be included in the Trauma Medical Director job description or plan to document responsibilities or authority of the Trauma Medical Director. It is important to ensure you collect and organize attendance certificates and transcripts throughout the year to prove compliance to the ACS. Tracy advised ATTACHMENT C has a level IV comparable standard guidelines from the Pennsylvania Trauma Systems Foundation. The last page of the attachment has the Trauma Program Manager responsibilities and reporting structure. The ACS will want to see an org chart and the Trauma Program Manager job description.</p>
<p>Adjourn</p>	<p>Before adjourning, the committee discussed the challenges they faced in getting information and support for their consultative visits and PRQs. Winston Charles agreed to organize a small group of members with upcoming visits to discuss current barriers and share tips on the process. Tracy Johns and April Moss advised they would be happy to join the group discussions if needed. Please email Winston, Winston.Charles@wellstar.org, if you want to be a part of the ACS consultation discussion group.</p> <p><i>Vice-chair Lynn Grant adjourned the meeting at 3:50 pm.</i></p>