

APPROVED
10.28.24



GEORGIA TRAUMA COMMISSION

Trauma Administrators Committee Meeting Minutes

Monday, January 22, 2024

10:00 AM-11:00 AM

Zoom

[Meeting Material](#)

COMMITTEE MEMBER MEETING ATTENDANCE	
COMMITTEE MEMBERS	REPRESENTING
Dr. Patrice Walker	Committee Chair , Atrium Health Navicent Medical Center, CMO
Dr. Regina Medeiros	Georgia Trauma Commission, Secretary-Treasurer, Wellstar MCG, TPD
Amy Jordon	AdventHealth Redmond, CNO
Sheila Bennett	Atrium Health Floyd, SVP/Chief of Patient Services
Tifani Kinard	Atrium Health Floyd, VP of Rural Health
Patrice Walker	Atrium Health Navicent, CMO
Rana Roberts	Children's Healthcare of Atlanta, Director of Trauma, Transport, and Transfer Center
April Dukes	Crisp Regional Hospital, CNO, VP PCS
Jane Echols	Doctors Hospital Burn Center, VP Burn Services
Amy Davis	Effingham Health System, Trauma Administrator
Ross Kemp	Fairview Park Hospital, COO
Brian Delashmitt	Hamilton Medical Center, EVP-CMO
Amy Griffin	J.D. Archbold Memorial Hospital, CNO/Sr VP of Patient Care
Shelly Harrell	Memorial Health University Medical Center, Vice President
Jeffery Harden	Memorial Health Meadows Hospital, CNO
Susan Jackson	Morgan Medical Center, Director of Quality & Safety
Angela Gary	Northeast Georgia Medical Center, Executive Director Trauma/ED/OBS
Kim Anker	Northside Hospital Gwinnett, CNO
Dee Burkett	Piedmont Athens, Exec Director Patient Services
Jan Tidwell	Piedmont Cartersville, CNO
Bill Tustin	Piedmont Columbus Regional, COO
Paula Butts	Piedmont Henry Hospital, CNO
Marty Wynn	Piedmont Walton Hospital, CFO
Randy Smith	South Georgia Medical Center, Senior Vice President/COO
Frances van Beek	Wellstar Health System, AVP, Trauma & Neuro Services
Mark Schreiber	Wellstar MCG Health, CNO
Karim Godamunne	Wellstar North Fulton Hospital, CMO
APPOINTED DESIGNEES	REPRESENTING
Cindy Hoggard	AdventHealth Redmond, Director ER/Trauma
Christopher Ruiz	Doctors Hospital of Augusta, VP of Trauma Services
Judean Guinn	Hamilton Medical Center, VP/CNO
Rebecca Weidler	Northside Hospital Gwinnett, Director of Patient Care Operations

COMMISSION MEMBERS PRESENT	STAFF AND OTHER ATTENDEES PRESENT
Dr. Regina Medeiros, Secretary-Treasurer	Elizabeth V. Atkins, GTC, Executive Director Gabriela Saye, GTC, Executive Assistant Gina Solomon, GTC, GQIP Director Josephine Fabico-Dulin, Atrium Health Navicent, TPS Tracy Johns, Atrium Health Navicent, TPM Brandi Fitzgerald, Phoebe Putney Memorial Hospital, TPM Kristen Gentry, Piedmont Cartersville, TPM Jaina Carnes, Wellstar North Fulton Hospital, TPM



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Call to Order: (00:00:10 on the recording)

The meeting was called to order at 10:00 AM with twenty-five committee members and four committee member designees present. Dr. Walker thanked everyone for joining today's call and encouraged members to sign in to ensure meeting attendance credit.

Approval of October 23, 2023 Meeting Minutes: (00:01:29)

Dr. Walker asked for a motion to approve the previous meeting minutes.

**[MOTION GTCNC TRAUMA ADMINISTRATORS COMMITTEE 2024-01-01:
Motion to approve October 23, 2023, meeting minutes as submitted.](#)**

MOTION BY: Ross Kemp

SECOND BY: Shelly Harrell

VOTING: All members are in favor of the motion.

ACTION: The motion **PASSED** with no objections nor abstentions

GTC Updates (00:03:49)

Presented by Elizabeth Atkins

After the meeting minutes approval, Dr. Walker asked Elizabeth Atkins to provide any Georgia Trauma Commission updates:

- The \$61 million Trauma Stabilization Proposal, which emphasizes the need for additional funding due to the growth of the trauma system, has gained attention among key legislators. Discussions are scheduled at the Senate Health and Human Services and the Lieutenant Governor's Office. Representative Matt Hatchett, overseeing appropriations, is also involved. Talking points are being prepared and distributed to government affairs contacts for broader support (**ATTACHMENT A**).
- The following contract year's FY 2025 Performance-Based Pay Criteria were reviewed by the Committee in October and approved by the full Commission in November. The FY 2025 committee attendance tracking starts January 1st. This is a gentle reminder that these quarterly committee meetings are tied to performance-based pay metrics for each calendar year. Trauma Administrators are required to attend 75% of Trauma Administrator Committee meetings. If you cannot participate in the meetings, you may appoint a designee to attend in your place. The designee must complete the meeting sign-in to obtain attendance credit.
- The Georgia Trauma Commission is funding an AIS 2008 coding course to help meet the prerequisites required by the American College of Surgeons 2022 Greybook Standards. As a trauma center verification requirement, the new standards require a center to have at least one certified coder on its registry team. The AIS 2008 education course is the content required to sit and pass the certification. Registration will be sent to the GCTE Registry Subcommittee as soon as the details are finalized. The course will be held in Forsyth, Georgia, on February 29th and March 1st. We are also looking to fund an AIS 2015 update course within the year.
- The Trauma Center Annual Actual Use Report (**ATTACHMENT B**) will be required starting FY 2025. The report will be used so that funded centers can provide information on how Georgia Trauma Commission readiness funding is allocated among categories such as trauma-related training, performance improvement, outreach, personnel, equipment, or other expenses within the fiscal year. The goal is to enhance transparency, demonstrate accountability, and provide legislators with comprehensive insights



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into how funds are utilized. The report will be included with the FY 2025 contracts sent out on June 1st. The report due date will be noted in the trauma center contract.

For the following agenda topics, committee members were encouraged to join the Mentimeter to vote and provide feedback (**ATTACHMENT C**).

August Committee Meeting Date (00:23:22)

Presented by Dr. Patrice Walker

A survey was conducted to determine the preferred August committee meeting date between August 12th at 10:00 AM or August 19th at 10:00 AM. The majority of committee members favored August 19th at 10:00 AM. A calendar invite will be sent to committee members to reserve the meeting date.

TCAA Finance Workgroup Feedback (00:28:56)

Presented by Dr. Patrice Walker

A survey was conducted to seek feedback on the upcoming May TCAA Finance Workshop for trauma administrators:

- The top three refresher topics noted by the committee were:
 1. Establishing charges/fees for trauma response/activations
 2. Improving reimbursement for trauma
 3. Claims example (e.g. trauma activations +/- critical care)
- For the May meeting topics, members expressed interest in the trauma finance team development, activation charges, trauma finance dashboard, etc.
- Elizabeth Atkins proposed an option to provide a recording of trauma activation charges to prepare for the May meeting.
- It was clarified that the May Finance Workshop would be exclusive to trauma administrators.

Trauma Center Patient Safety Organization (PSO) Current Partnerships (00:37:54)

Presented by Elizabeth Atkins and Gina Solomon

A survey was conducted to obtain feedback from centers that currently use or are a part of a Patient Safety Organization (PSO). A PSO works with healthcare providers to help them improve patient safety and healthcare quality and encourage a safety culture. PSOs analyze data voluntarily reported by providers and provide feedback to promote learning and minimize patient risk. PSOs are registered and certified by the Agency for Healthcare Research and Quality (AHRQ) on behalf of the Department of Health and Human Services. Gina Solomon advised that the Georgia Quality Improvement Program (GQIP) is submitting an application to become a Patient Safety Organization to provide extra federal protection for case reviews during closed sessions. Currently, case reviews are submitted voluntarily by trauma centers.

Most Committee members noted they either work with a PSO or have their own PSO. The Georgia Trauma Commission may contact centers currently working with a PSO to ensure alignment between GQIP and the trauma centers.

TQIP Attendance Feedback (00:51:33)

Presented by Dr. Patrice Walker

Dr. Walker briefly discussed the benefits of attending the Trauma Quality Improvement Program (TQIP) conference as an administrator. This past TQIP conference had an administrator track and hosted administrative-related meetings in one day. Dr. Walker encouraged committee members to consider participating in future TQIP



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conferences, which include attendees from all over the nation. The next TQIP conference will be in Denver, Colorado, November 12-14, 2024.

Summary of Meeting and Action Items (00:54:40)

Presented by Dr. Patrice Walker

- Liz Atkins will send the \$61 million Trauma Stabilization Proposal talking points (**ATTACHMENT A**).
- The Georgia Trauma Commission is funding an AIS 2008 coding course from February 29- March 1, 2024, in Forsyth, Georgia. The GCTE Registry Subcommittee will receive the registration information for the course.
- The Trauma Center Actual Use Report for FY 2025 (**ATTACHMENT B**) was reviewed.
- Committee members provided feedback on various topics using Mentimeter (**ATTACHMENT C**)
 - The August Committee meeting date was voted on and confirmed for Monday, August 19th, at 10:00 AM.
 - The Finance Workshop feedback will be sent to TCAA to curate a presentation for May that will meet our needs.
 - Patient Safety Organization participation and partnerships were discussed.

The next committee meeting is scheduled for Monday, May 20, 2024, at 1:00 PM in-person at Chateau Elan in Braselton, Georgia.

The meeting adjourned at 10:56 AM.

Minutes Respectfully Submitted by Gabriela Saye