

APPROVED
08.20.26



GEORGIA TRAUMA COMMISSION

Trauma Administrators Committee

Meeting Minutes

May 4, 2026

10:00 AM-11:00 AM

Zoom

[Meeting Attachments](#)

COMMITTEE MEMBER MEETING ATTENDANCE	
COMMITTEE MEMBERS	REPRESENTING
Patrice Walker Cindy Hoggard Amy Griffin Sheila Bennett Tifani Kinard Rana Roberts April Dukes Jeffrey Harden Jane Echols Damien Scott Pamela Vanderberg Judean Guinn Shelly Harrell Derek Rozier Brandi Waters Adam Bedgood Walter Wiley Rebecca Weidler Jason Smith Bill Tustin Emily Brown Colton Miller-Houghton Shawn Bishop Tracy Gynther	Committee Chair , Atrium Health Navicent Medical Center, CMO Adventhealth Redmond, Exec. Director for CNO Archbold Memorial Hospital, CNO Atrium Health Floyd, CNO Atrium Health Polk Medical Center, VP of Rural Health Children's Healthcare of Atlanta, Director, Trauma, Transport, and Transfer Center Crisp Regional Hospital, CNO Doctors Hospital of Augusta, CNO Doctors Hospital of Augusta JMS Burn Center, VP Burn Services Emanuel Medical Center, CEO Grady, VP, Trauma and Burn Services Hamilton Medical Center, VP/CNO HCA Fairview Park, COO Liberty Regional Medical Center, CEO Memorial Satilla Health, Vice President of Quality Morgan Medical Center, COO Northeast Georgia Healthcare System, Executive Director of Emergency, Trauma, Observation, and EMS Northside Gwinnett, Director of Patient Care Operations Phoebe Putney Memorial, CMO Piedmont Columbus, COO SGMC Health, Director of EMS and Trauma Wellstar North Fulton, Executive Director of Nursing Wellstar Paulding, VP/CNO Wellstar West Georgia, CNO
APPOINTED DESIGNEES	REPRESENTING
Robbin Lee Duane Mitchell Alicia Allen	Atrium Health Floyd, Director of Nursing Wellstar Spalding, Director of Emergency Services and Trauma Wellstar Paulding, Director of Nursing

COMMISSION MEMBERS PRESENT	STAFF AND OTHER ATTENDEES PRESENT
N/A	Gabriela Saye, GTC Business Operations Manager Gina Solomon, GTC, GQIP Director Crystal Shelnutt, GTC, Regional Trauma System Development Manager Katie Vaughan, GTC, Finance Operations Officer Francesca Minehart, Effingham Health System, Trauma Program Manager



GEORGIA TRAUMA COMMISSION

CALL TO ORDER

The meeting was called to order at 10:00 AM, with twenty-four committee members and three committee member designees present.

APPROVAL OF FEBRUARY 2, 2026 MEETING MINUTES

Dr. Walker asked for a motion to approve the February meeting minutes.

MOTION GTCNC TRAUMA ADMINISTRATORS COMMITTEE 2026-05-01:
Motion to approve the February 2, 2026, meeting minutes as submitted.

MOTION BY: Damien Scott

SECOND BY: Duane Mitchell

VOTING: All members are in favor of the motion.

ACTION: The motion **PASSED** with no objections nor abstentions

GEORGIA TRAUMA COMMISSION UPDATES

Deferred

RMOCC PLANNING

Presented by Dr. Patrice Walker

Dr. Walker provided an update on Regional Medical Operations Coordination Centers (RMOCCs) planning efforts, summarizing key points from the February 19th Trauma Medical Directors Committee meeting. Discussion centered on system-wide challenges, including hospital capacity constraints, bed availability, patient placement during large-scale disasters, and management of patient acuity. The group acknowledged that planning is in its early stages but emphasized the need for a coordinated statewide framework. A cross-committee workgroup between the Trauma Medical Directors and Trauma Administrators was established to evaluate RMOCC models, assess operational needs, and develop recommendations. A call for Trauma Administrator volunteers was sent out, with five representatives submitting interest. Dr. Walker advised that she will confer with Dr. Vassy regarding the final selection of the workgroup members to ensure balanced representation.

COMMITTEE VICE-CHAIR

Presented by Dr. Patrice Walker

The committee discussed establishing a Vice Chair role to provide additional leadership support and continuity, in alignment with broader Georgia Trauma Commission guidance for all committees. Dr. Jason Smith, Chief Medical Officer at Phoebe Putney Memorial Hospital, was presented as a candidate. His background includes over 20 years of healthcare experience and more than a decade in executive leadership, with active participation in Commission activities.

MOTION GTCNC TRAUMA ADMINISTRATORS COMMITTEE 2026-05-02:
Motion to appoint Dr. Jason Smith as the Trauma Administrators Committee Vice-chair.

MOTION BY: Damien Scott

SECOND BY: Becky Weilder

VOTING: All members are in favor of the motion.

ACTION: The motion **PASSED** with no objections nor abstentions



ADDITIONAL DISCUSSION

Gabriela Saye provided reminders about upcoming meetings, including the GQIP Summer Meeting scheduled for August 21st, with a committee meeting to be held in person the day before, on August 20th. Attendance at both the August 20th and August 21st meetings will be tied to FY2027 performance-based pay for Senior Executives. A concern was raised about the availability of hotel rooms at the meeting location, and follow-up will be conducted to explore current room block consumption or alternative accommodations.

Additional discussion touched on preparedness for large-scale events, such as FIFA-related activities, noting that while RMOCC structures are still under development, current response efforts would rely on established incident command systems and cross-facility coordination. Historical context was also briefly shared regarding prior statewide communication and coordination efforts, including earlier systems that may inform future planning.

SUMMARY OF MEETING AND ACTION ITEMS

Presented by Dr. Patrice Walker

The meeting concluded with an opportunity for final questions, after which the meeting was adjourned.

- Dr. Walker provided an update on Regional Medical Operations Coordination Centers (RMOCCs) planning efforts. A cross-committee workgroup between the Trauma Medical Directors and Trauma Administrators was established to evaluate RMOCC models, assess operational needs, and develop recommendations. Five Trauma Administrator volunteers were identified, with final selection pending to ensure balanced representation.
- Dr. Jason Smith was appointed as the Trauma Administrators Committee Vice-chair.
- FY2027 Performance-Based Pay meeting reminders were shared:
 - Thursday, August 20th: Trauma Administrators Committee meeting at Jekyll Island Club Resort (**in-person only**)
 - Friday, August 21st: GQIP Summer meeting at Jekyll Island Club Resort (**in-person only**)
 - [Registration Link](#)
 - [Room Block Link](#)
 - A limited number of rooms at the block rate remain.

The next committee meeting is scheduled for Thursday, August 20th, in person, at the Jekyll Island Club Resort.

The meeting adjourned at 10:28 AM.

Minutes Respectfully Submitted by Gabriela Saye